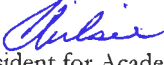


M E M O R A N D U M

TO: University Council Members

FROM: Dr. Wilsie Bishop, Senior Vice President for Academics and Interim Provost 

DATE: April 28, 2021

SUBJECT: Proposed Revisions to the Standing Rules of the University Council

Accompanying this memorandum are proposed changes to the Standing Rules of the University Council (UC)

The Proposed Rule Changes which are being introduced for your review and consideration would:

- 1) names the Provost as the Vice Chair of the University Council;
- 2) identifies the Provost's Office as the location to submit agenda items; and,
- 3) edits the names of the Sub-Councils to be consistent with current practice.

Background: When the UC was established, it was identified that the President would not be the presiding officer in order to assure a meeting schedule that was not dependent on the President's travel schedule. At that time, it was deemed appropriate to elect the Vice Chair. Since the University Council has been in operation, having the Provost in the role of Vice Chair facilitates communication with the President and the President's Executive Team for agenda building. With the retirement of Ms. Mary Cradic, effective January 1, 2021, the Provost's Office became responsible for staffing support to the University Council including agenda building and distribution, as well as website maintenance, and coordination of the Sub-Councils.

These changes are being presented for action at the May 2021 meeting.