

**University Council**  
**Monday, December 12, 2022**  
**Via Zoom**

**1. Call to Order**

Provost and Senior Vice President for Academics Kimberly D. McCorkle called the meeting to order at 8:30 a.m.

**2. Roll Call**

Melissa Nipper led the roll call. Members present were Dr. Ginni Blackhart, Dr. Joe Bidwell, Dr. Cheri Clavier, Dr. Joel Faidley, Ms. Joy Fulkerson, Dr. Adam Green, Dr. Lisa Haddad, Dr. Nick Hagemeyer, Mr. Stephen Hendrix, Dr. Mike Hoff, Dr. Leann Horsley, Dr. B.J. King, Dr. Karen King, Dr. David Linville (on behalf of Dr. Bill Block), Ms. Candy Massey, Dr. Sam Mayhew, Dr. Kimberly McCorkle, Dr. Arpita Nandi, Dr. Rob Pack, Dr. Tony Pittarese, Mr. Jeremy Ross, Ms. Pam Ritter, Dr. Richard Sander, Dr. Janna Scarborough, and Ms. Jessica Vodden.

**3. Standing Items**

*3.1 Approve minutes from the November 14, 2022, meeting*

A motion was made to approve the minutes from the November 14, 2022, meeting. The motion was seconded; the minutes were approved.

*3.2 Review agenda*

Dr. Kimberly McCorkle announced that the President's Report would be removed from the agenda since President Brian Noland is traveling.

*3.3 Consent agenda items*

A motion was made and seconded to approve the five policy items on the consent agenda (listed below). The motion was seconded and approved.

- 3.3.1 Smoking and Tobacco Policy
- 3.3.2 Drug-Free Campus Policy
- 3.3.3 Utility Cart Safe Operation Policy
- 3.3.4 Electronic Waste Policy
- 3.3.5 General HIPAA Policy and Hybrid Entity Designation

*3.4 Call for Voluntary Reports*

*Council of Academic Chairs:* Dr. Lisa Haddad reported that the council had completed some chair training this fall and work continues on the chair handbook and website updates. Feedback for the chair step-down policy has been turned back over to the committee.

*IT:* Dr. Karen King reported that the Voyager implementation was underway and on schedule. HR completed its first test last week, with a 100 percent pass rate, and Finance has started the design phase. Dr. King mentioned that she would like to schedule a time to speak about Voyager with the Faculty Senate.

### *3.5 Sub-Council Reports*

Mr. Stephen Hendrix noted that the Sub-Council for University Governance continues to work with the chairs of the various committees across the institution to assist them in their needs as they continue to staff their committees, answer their questions, and collect annual reports for Archives.

## **4. Standing Items**

### *4.1 Old Business*

There were no old business items to discuss.

### *4.2 New Business*

There were no new business items to discuss.

## **5. Information Items/Presentations**

There were no information items or presentations.

## **6. President's Report**

This item was removed from the agenda.

## **7. Announcements**

*SACSCOC Update:* Dr. Cheri Clavier updated the Council on the recent SACSCOC meeting in Atlanta. She also reminded the Council that the on-site visit will be April 3-6, 2023, at which time the on-site team is required to look at certain standards again.

*CFO Search:* Dr. Kimberly McCorkle updated the Council on the search for ETSU's new Chief Financial Officer, who will replace Dr. B.J. King when she retires in January 2023. They have completed Zoom interviews and expect to have three candidates on campus for in-person interviews so that a new CFO will be in place by early spring.

*ETSU Homepage:* Ms. Jessica Vodden informed the Council that a new ETSU homepage would be launched over the holiday break. Unlike the current page, users will now see the same homepage, whether on campus or off campus.

*Commencement:* Dr. McCorkle thanked everyone for their work on the fall commencement ceremonies, held December 10.

## **8. Adjournment**

Provost McCorkle adjourned the meeting at 8:51 a.m.