



COMMITTEE YEAR END REPORT

COMMITTEE NAME HERE

COMMITTEE CHAIR:

ACADEMIC YEAR HERE

COMMITTEE MEMBERSHIP

| MEMBER NAME | TERM EXPIRATION DATE | EMAIL ADDRESS | MEMBER REPRESENTS: |
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ACTION ITEMS

PENDING ISSUES

RECOMMENDATIONS

- Volunteer form (for anyone who is not an ETSU employee) submitted to HR prior to first meeting
- Reviewed charge of Committee
- Continued need for Committee
- Recommend Sunsetting Committee
- Membership is current