

**Undergraduate Curriculum Council
Meeting Notes
April 23, 2025**

Members Present Rhonda Brodrick, Allen Coates, T. Jason Davis, Chelsie Dubay, Bradley Edwards, Cynthia Edwards, William Flora, Julie Fox-Horton, Daniel Hedden, Stacie Hill, Myra Jones, Christiana Keinath, Evelyn Roach, Mike Stoots, Teresa Brooks Taylor, Melessia Webb

Members absent Lev Yampolsky

Guests Present Heather Dye, Jamie Price, Ron Roach, Melissa Schrift

The UCC meeting was called to order at 2 p.m. by Chelsie Dubay. The meeting was conducted virtually using Zoom. Roll was taken by Rhonda Brodrick.

Old Business

Allen Coates moved to approve minutes from the March 26, 2025 meeting. Julie Fox-Horton seconded. The motion passed.

New Business

- Revise Academic Minor – Culture and Health

Melissa Schrift provided an overview of the revision which 1) moves ANTH 4250 Medical Belief and Cultural Competence from a required course to a guided elective, 2) adds SOCI 4240 Religion, Medicine, and Health as a required course, 3) moves PHIL 3130 Bioethics from a guided elective to a required course, 4) adds 5 courses to guided electives (COBH 4357 Thanatology, STOR 2670 Narrative Medicine, HSCI 2500 HIV/AIDS, COBH 4030 Community Health, EPID 3080 Principles of Epidemiology), 5) deletes 4 courses from the curriculum (HSCI 3046 Human Genetics, HSCI 3100 Introduction to Health Care Simulation, SOCI 4440 Sociology of Religion, SPAN 4157 Spanish for Health Professions), and 6) increases the minor from 18 to 21 credits (9 hours required, 12 hours elective).

Primary Reviewers Daniel Hedden and Julie Fox-Horton

Edits completed during the meeting:

- Changed the Proposed Implementation Date to Fall 2026
- Changed Required Courses from 9 credits to 12 credits and changed the Guided Electives from 12 credits to 9 credits in these sections
 - Justification for the Program Revision
 - Summary of Revision
 - Program Revision
 - Final Revision

Confirmation from Primary Reviewers Daniel Hedden and Julie Fox-Horton

- ✓ Proposals consistent with university goals
- ✓ Proposals add value to Department of Sociology & Anthropology, College of Arts & Sciences, and university.
- ✓ Courses appropriate.

Daniel Hedden motioned to approve the proposal with edits completed during the meeting. Julie Fox-Horton seconded. The proposal was approved.

-New Course: CUAJ 4477/5477 Methods of Instruction in Middle Grades English Language Arts

Jaime Price provided an overview of the proposed course which is required to meet a licensure requirement for the Master of Arts in Teaching program. As a dual listed course, it will also accommodate students who are interested in a middle grades add-on in English Language Arts for licensure purposes as undergraduates.

Primary Reviewers Allen Coates and Teresa Brooks Taylor

Edits completed during the meeting:

- Grading Scale – Added headings Undergraduate Grading Scale and Graduate Grading Scale

Confirmation from Primary Reviewers Allen Coates and Teresa Brooks Taylor

- ✓ Course consistent with university goals
- ✓ Course adds value to Department of Curriculum & Instruction, Clemmer College of Education and Human Development, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 2.

Allen Coates motioned to approve the proposal with the edit to the grading scale. Teresa Brooks Taylor seconded. The proposal was approved.

-New Course: CUAJ 4487/5487 Methods of Instruction in Middle Grades Mathematics

Jamie Price provided an overview of the proposed course which is required to meet a licensure requirement for the Master of Arts in Teaching program. As a dual listed course, it will also accommodate students who are interested in a middle grades add-on in mathematics for licensure purposes as undergraduates.

Primary Reviewers Brad Edwards and Mike Stoots

Edits completed during the meeting:

- Expected Learning Outcomes
 - Bullet 2 – corrected to read grade span
 - Absence of Graduate Level Outcomes – edited to include one graduate level outcome: Analyze teaching in middle school mathematics with an emphasis on instructional strategies, student engagement, authentic assessment, and culturally responsive teaching
- Major Assignments, Exams, and Grade-weight Values – Graduate assignments were bolded.
- Grading Scale – F categories were adjusted to read Below 640/64% (undergraduate) and Below 740/74% (graduate)

Confirmation from Primary Reviewers Brad Edwards and Mike Stoots

- ✓ Course consistent with university goals
- ✓ Course adds value to Department of Curriculum & Instruction, Clemmer College of Education and Human Development, and the university.

- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 2.

Mike Stoots motioned to approve the proposal with edits completed during the meeting. Brad Edwards seconded. The proposal was approved.

-New Course: CUA1 4497/5497 Methods of Instruction in Middle Grades Science and Social Studies

Jamie Price provided an overview of the proposed course which is required to meet a licensure requirement for the Master of Arts in Teaching program. As a dual listed course, it will also accommodate students who are interested in a middle grades add-on in science and/or social studies for licensure purposes as undergraduates.

Primary Reviewers Christiana Keinath and Melessia Webb

Edits completed during the meeting:

- Expected Learning Outcomes
 - Absence of Graduate Level Outcomes – edited to include two graduate level outcomes: Develop a conceptual understanding of physical, life, earth, and space science concepts relevant to introductory science curricula. Develop knowledge about the concepts, facts, and tools in civic, economics, geography, history, and the social/behavioral sciences.
- Major Assignments, Exams, and Grade-weight Values – Graduate assignments were bolded.
- Grading Scale – F categories were adjusted to read Below 640/64% (undergraduate) and Below 740/74% (graduate)

Confirmation from Primary Reviewers Christiana Keinath and Melessia Webb

- ✓ Course consistent with university goals
- ✓ Course adds value to Department of Curriculum & Instruction, Clemmer College of Education and Human Development, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 2.

Christiana Keinath motioned to approve the proposal with edits completed during the meeting. Melessia Webb seconded. The proposal was approved.

- Revise Curriculum: Non-Substantives – Brewing and Distillation Studies, Certificate

Ronald Roach provided an overview of the revision which 1) replaces a special topics course from the Cross-Disciplinary Studies program with APST 4907 Appalachian Foodways, 2) replaces an advisor-approved elective FNCE 2040 Business and Financial Literacy for the Non-Specialist with ACCT 2000 Accounting for Nonbusiness Majors, 3) adds MKTG 3200 Principles of Marketing and MKTG 3300 Business Communications as advisor-approved electives, and 4) increases the total required credit from 10 to 12.

Primary Reviewers Jason Davis and Brad Edwards

Edits completed during the meeting:

- Proposed Implementation Date – change to Fall 2026

Confirmation from Primary Reviewers Jason Davis and Brad Edwards

- ✓ Proposals consistent with university goals
- ✓ Proposals add value to Department of Appalachian Studies, College of Arts & Sciences, and university.
- ✓ Courses appropriate.

Jason Davis motioned to approve the proposal with the edit to the implementation date. Brad Edwards seconded. The proposal was approved.

-New Course: SOWK 4357/5357 Self-Care for Helping Professionals

Heather Dye provided an overview of the proposed elective course which is designed to provide students in the helping professions with knowledge and skills to practice self-care to maintain resilience and increase professional longevity.

Primary Reviewers Daniel Hedden and Julie Fox-Horton

Edits completed during the meeting:

- Is this course dual listed? If yes, enter the dual listed number. Added SOWK 5357

Confirmation from Primary Reviewers Daniel Hedden and Julie Fox-Horton

- ✓ Course consistent with university goals
- ✓ Course adds value to Department of Social Work, College of Health Sciences, and the university.
- ✓ Course objectives are appropriate.
- ✓ Learning outcomes are evaluated to be of appropriate rigor for a 4000-level course.
- ✓ Course appropriate at 4000 level.
- ✓ Credit hours appropriate at 3.

Julie Fox-Horton motioned to approve the proposal with the addition of the dual course listing. Daniel Hedden seconded. The proposal was approved.

- Revise Program Policy – Bachelor of Arts, Music Concentrations - Admission

Evelyn Roach provided an overview of the revision which replaces the Music Theory and Aural Skills Diagnostic Exam with a new introductory class for all students.

Primary Reviewers Allen Coates and Teresa Brooks Taylor found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Allen Coates and Teresa Brooks Taylor

- ✓ Proposals consistent with university goals
- ✓ Proposals add value to Department of Music, College of Arts & Sciences, and university.
- ✓ Courses appropriate.

Teresa Brooks Taylor motioned to approve the proposal as written. Allen Coates seconded. The proposal was approved.

- Revise Program Policy – Bachelor of Music - Admission

Evelyn Roach provided an overview of the revision which replaces the Music Theory and Aural Skills Diagnostic Exam with a new introductory class for all students.

Primary Reviewers Christiana Keinath and Melessia Webb found the proposal to be well written with no areas of concern.

Confirmation from Primary Reviewers Christiana Keinath and Melessia Webb

- ✓ Proposals consistent with university goals
- ✓ Proposals add value to Department of Music, College of Arts & Sciences, and university.
- ✓ Courses appropriate.

Melessia Webb motioned to approve the proposal as written. Christiana Keinath seconded. The proposal was approved.

Other Discussion:

The Shadow Team is working to revise the course proposal templates in Curriculog in response to questions about course objectives versus student learning outcomes. Copies of the current template and the proposed revisions will be e-mailed to UCC members for feedback/discussion at the next meeting.

The next scheduled meeting will be on May 7 at 2 pm.

Jason Davis motioned to adjourn the meeting. Julie Fox-Horton seconded. Chelsie Dubay adjourned the meeting at 3:30 pm.

Respectfully submitted,
Rhonda Brodrick
Approved 05-07-25