

## **Undergraduate Curriculum Committee**

**Minutes: December 10, 2008**

The sixth meeting of the University Curriculum Committee for the fall semester 2008 took place in the President's Conference room, Dossett Hall on Wednesday, December 10, 2008.

### **Agenda Items**

#### **1. Call to order.**

Marie Tedesco called the meeting to order at 2:00 pm with the following voting members present:

Mary Langenbrunner (Education), Scott Contreras-Koterbay (Arts & Sciences), Amy Swengo-Wilson (Nursing), Suzanne Smith (Business and Technology), Kathy Campbell (Library), Mike Stoots (Public Health), Alison Deadman (At-large/ Arts & Sciences), Teresa McGary (At-large/Arts & Sciences).

The following ex-officio members attended: Marsh Grube

The following guests were present: Ken Mijeski, T. A Holmes, Ray Mohseni.

#### **2. Approval of minutes of October 22, 2008, and November 12, 2008, meetings.**

Campbell moved that the minutes for the October 22, 2008 meeting be approved.

Seconded by Contreras-Koterbay, the motion passed unanimously.

A motion to approve the minutes for the November 12 meeting was put forward by Swengo-Wilson, seconded by Langenbrunner, and passed with all in favor.

#### **3. Actions by the chair on behalf of the committee.**

The chair reported that she had undertaken the following on behalf of the committee.

- a. **Approval of RADT 3005, Foundations in Radiologic Technology.**
- b. **Rejection of BLUE 2610, Individual Instruction Voice I; BLUE 3610, Individual Voice Instruction II; and BLUE 4610, Individual Voice Instruction III.**
- c. **Rejection of Blue 2330, Fiddle Harmony I; BLUE 3330, Fiddle Harmony II, and Blue 4330, Fiddle Harmony III.**
- d. **Rejection of Blue 2540, Celtic Band I; Blue 3540, Celtic Band II; and Blue 4540, Celtic Band III.**
- e. **Rejection of Blue 4257, Band Leadership Skills.**

#### **4. New business: curriculum and course proposals to be considered for the first time.**

a. **TBR proposal: Political Science, major in international affairs (Dr. Kenneth Mijeski)**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=11&Instance=2465](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=11&Instance=2465)

Dr. Mijeski explained that increasing numbers of students have been expressing an interest in and an ignorance of global issues in political science. This major is designed to address global issues and global connections.

The committee discussed the proposal in detail and made the following recommendations:

- ❖ On page 3, under “Hours Required” the B.A. requirement be changed from 3-9 to 6.
- ❖ On p. 5, under ‘General Education,’ CSCI 1100 should be removed.
- ❖ On the same page, under “B. A. Requirement” the second sentence, beginning “International students...” be relegated to a footnote and the ETSU 2008-9 catalogue p. 34 be cited as the source of this regulation. The number of hours for this foreign language requirement should also be changed from “0-3” to “3.”
- ❖ On page 6, under “Guided Electives” the asterisked sentence (beginning “This list of courses...”) should be moved to the head of the list of courses.
- ❖ On page 7, under “H. Admission...” the word “field” should be inserted between “major” and “core course.”
- ❖ On page 9, under “Educational Need,” the final sentence (beginning “To illustrate, the inclusion...”) should be modified so that it actually illustrates the preceding sentence.
- ❖ On page 10, under “Human Resource Needs,” the final sentence (beginning “In order to offer this program...”) should be removed.
- ❖ On page 13, it was recommended that Dr. Mijeski consult with his dean about the figures for faculty and that on page 14 under “Recurring Expenditures,” the wording be reflected to match whatever the dean recommends.

Contreras-Koterbay put forward a motion that this proposal be accepted with the suggested changes. Seconded by Stoots, the motion passed with all in favor.

b. **New course: PSCI 3350, International Political Economy (Dr. Kenneth Mijeski)**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=1983](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=1983)

Dr. Mijeski explained that this proposed course would form part of the International Studies major. In discussing the proposal with Dr. Mijeski, the committee made the following recommendations for revision: On the Snapshot, the “Credit Hours (maximum) be changed to N/A; The “Course

Description” be put into the present tense and the words “in a comprehensive and systematic way” be omitted; and the “Contact information for similar courses” be deleted. On the Syllabus the “Purpose of the Course” be re-written to explain why you are teaching the course; the “Goals of the Course” be re-worded to reflect what the course will achieve rather than what students will learn; the “Learning Outcomes” be modified, replacing “understand” with a measurable verb; the words “writing intensive” be removed from the “Major Assignments” to aid in clarity; and that the words “deducted from the final grade” be added to the “Attendance Policy” after the words “three-point penalty.”

A motion to accept this course proposal with the changes discussed was put forward by Deadman, seconded by Contreras-Koterbay, and passed unanimously.

**c. New course: PSCI 3750, International Law and Organizations (Dr. Kenneth Mijeski)**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=2358](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=2358)

Dr. Mijeski explained that this course would also form part of the new International Studies major.

Discussion of the course resulted in the committee making the following suggestions: On the Snapshot, the “Credit Hours (maximum)” be changed to “N/A”; delete the words “This course is” on the “Course Description”; update the “Semester(s) previously offered...”; and remove the information under “Contact information for similar courses.” On the Syllabus, reword the “Purpose of the Course” to reflect why you are teaching the course; modify the “Course Goals” to make them discrete from learning objectives; use measureable verbs in the “Learning objectives”; suggest removal of the words “writing intensive” under “Major Assignments”; and insert “deducted from the final grade” in the “Attendance Policy” after “Each absence will result in a three-point penalty.”

Stoots moved that this proposal be accepted with the discussed changes. The motion was seconded by Smith and passed with all in favor.

**5. Old Business: courses and TBR proposal previously considered by UCC**

**a. CHEM 1040, Introduction to General Chemistry (Dr. Reza Mohseni)**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=2193](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=2193)

Dr. Mohseni had had to leave the meeting. The committee noted that many of the changes that had been requested the last time we had looked at this proposal had not been made. The proposal will be returned to Dr. Mohseni.

**b. TBR proposal: revision of Spanish minor (Dr. Jerome Mwinyella)**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=11&Instance=2271](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=11&Instance=2271)

See under 5c below.

**c. TBR proposal: revision of major, BA in Foreign Languages, Spanish concentration.**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=11&Instance=2271](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=11&Instance=2271)

Dr. Mwinyelle was unable to be present. It was noted that a few of the requested changes had not been made on either the Spanish minor or the Spanish major proposals; however, as these were slight, a motion was put forward by Deadman and seconded by Campbell that both these proposals be approved with all the changes previously requested. The motion passed with all in favor.

**6. Other**

**a. Rejection by chair of SALM 3150, Regional Outdoor Leadership and Service, at request of creator Dr. Jason Davis. SALM is going to submit a curriculum revision and will submit with it a modification of SALM 3150.**

The chair informed us that the creator of this proposal had requested it be returned to them before the committee discussed it.

**Other**

Grube told the committee she would ask OIT if they could change the word “rejected” on the Course Proposal System to “returned”; however, she did not hold out much hope of the change being made any time soon.

**7. Adjournment.**

With no other business to discuss, Smith moved and Deadman seconded a motion that the meeting be adjourned. The motion passed unanimously.