

Undergraduate Curriculum Committee  
Minutes, April 14, 2010

The meeting was called to order by chair, Alison Deadman at 2:00 pm with the following voting members present: Alison Deadman, Keith Green, Allan Forsman, Kathy Campbell, Wesley Buerkle, Mel Page, Debbie Dotson, Jill LeRoy-Frazier, T. Jason Davis, Amy Swango-Wilson, and Suzanne Smith.

The following ex-officio members attended: Marsh Grube (Academic Affairs).

The following guests attended: Thomas Crofts, Pat Mink, Frank Hagelberg, Catherine Murray, Susan Grover, James Florence, and Randy Wykoff.

**Agenda Items:**

**1. Approval of minutes.** Motion by Buerkle to accept minutes with editorial changes (inclusion of Report of actions by the chair on behalf of the committee), seconded by Forsman, and passed by acclaim.

**2. Report of actions by the chair on behalf of the committee.**

- **Returned for revision and reconsideration by the committee**
  - **TBR proposals Substantive Curriculum Change:**
  - **Non Substantive Curriculum Change:**
  - **New Courses**
    - GREK 1010 Introductory Ancient Greek I
    - GREK 1020 Introductory Ancient Greek II
    - MGMT 3340 Law and Intellectual Property for the Arts
    - PUBH 4220 Family Health and Human Sexuality
  - **Substantial course modification**
- **Returned for minor revision (approval pending these changes)**
  - **TBR proposals Substantive Curriculum Change**
    - Entrepreneurship Minor (final approval conditional upon revision and approval of MGMT 3340)
  - **Non Substantive Curriculum Change:**
  - **New Courses**

- APST 3510 Coal Mining in Appalachia: History and Current Issues
- ALHE 4135 Rural Health Program Planning

- **Substantial Course Modification**

- **Approved**

- **TBR proposals Substantive Curriculum Change**

- **Non Substantive Curriculum Change:**

- **New Courses**

- **Substantial Course Modification**

### **3. Proposals to be considered**

*New Course Proposal GREK-1010 Introductory Ancient Greek I—Keith Green & Jill LeRoy-Frazier*  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2\\_a&FormID=6&Instance=3534](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2_a&FormID=6&Instance=3534)

Green made a motion to approve this proposal as it stands. Seconded by Page and passed by acclaim.

*New Course Proposal GREK 1020 Introductory Ancient Greek II –Keith Green & Jill LeRoy-Frazier*  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2\\_a&FormID=6&Instance=3536](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2_a&FormID=6&Instance=3536) (Keith Green & Jill LeRoy Frazier)

Green made a motion to approve this proposal as it stands. Seconded by Page and passed by acclaim.

*New Course Proposal ARTA 2072 Introduction to Fibers—Mel Page & Kathy Campbell*  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=2740](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=2740)

1. Credit Hours (maximum)—Change 3 to N/A.
2. Learning Outcomes—Be sure to use verbs that are measurable.
3. Major Assignments: Critiques—No. 4 Specify the drop in letter grade.
4. Grading Scale—Add a paragraph explaining your grading scale so that students will be able to calculate their own grades. Also, some concern was expressed that the grading scale is more suitable to the portfolio assignments than to the research or participation assignments.
5. Attendance Policy—Give examples of authorized excuses.

Green made a motion to accept pending editorial changes. Seconded by LeRoy-Frazier and passed by acclaim.

*New Course Proposal PHYS-2018 Honors Great Ideas in Science I—Alan Forsman & Wesley Buerkle*  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=2771](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=2771)

1. Greatest concern was that the syllabus for this course and PHYS 2028 are too similar. This can be fixed by adding a syllabus specific to this proposal.
2. Rationale for Proposal—Should indicate that this is a required sequence of courses for Honors Scholars.
3. Credit Hours (maximum)—Change 3 to N/A.
4. Course Description—Needs to be abbreviated.
5. Learning Outcomes—Be sure to use verbs that are measurable.

Forsman made a motion to return for revision and reconsideration. Seconded by Buerkle and passed by acclaim.

*New Course Proposal PHYS-2028 Honors Great Ideas in Science II—Alan Forsman & Wesley Buerkle*

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=2776](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=2776)

1. Greatest concern was that the syllabus for this course and PHYS 2018 are too similar. This can be fixed by adding a syllabus specific to this proposal.
2. Rationale for Proposal—Should indicate that this is a required sequence of courses for Honors Scholars.
3. Credit Hours (maximum)—Change 3 to N/A.
4. Course Description—Needs to be abbreviated.
5. Learning Outcomes—Be sure to use verbs that are measurable.

Forsman made a motion to return for revision and reconsideration. Seconded by Buerkle and passed by acclaim.

*Non-Substantive Curriculum Change –Art: Revise BFA Language in catalogue—Keith Green & Suzanne Smith*

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=17&Instance=3934](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=17&Instance=3934)

1. Rationale for Proposal—Should include your goal to edit language for clarity specifically concerning the use of the word “concentration” and state that these changes are recommendations from NASAD.
2. Insert proposed curriculum revision with changes in bold—Use spacing to make this section easier to follow.

Green made a motion to approve pending editorial changes. Seconded by Smith and passed by acclaim.

*Non-substantive curriculum change to BSN (nursing) degree—Jill LeRoy-Frazier & Amy Swango-Wilson*

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=17&Instance=4062](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=17&Instance=4062)

1. The “existing approved curriculum as shown in the catalog” is not correct, which will also affect the proposed curriculum revision section.
2. Insert proposed curriculum revision with changes in bold—the credit hours for fall (R.N. to B.S.N. Online Program Plan) should be 5-8 rather than 8-11.

Page made a motion to return for revision and reconsideration. Seconded by Green and passed by acclaim.

Courses Associated with this proposal:

- o *New Course Proposal PMNU 3400 Concepts of Professional Nursing Practice (NOTE: Reviewers - Please send feedback to Susan rover, not Judith Anderson, who has retired from ETSU)—Debbie Dotson & Jason Davis*

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&No delID=5\\_2a&FormID=6&Instance=3268](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&No delID=5_2a&FormID=6&Instance=3268)

1. Credit Hours (maximum)—Change from 2 to N/A.
2. Proofread Course Description.
3. Course repeatable for credit?—Change from “yes” to “no.”
4. Contact information for similar courses—Delete PMNU 3120.
5. Technology—Replace “online” with “adequate.”
6. Purpose and Goals: Add a statement before goals on the order of “The goals of this course are to:”
7. Major Assignment and Grade Assignment—The name of the assignments need to match in both sections.
8. Grading Scale—Add % in the grading scale.
9. Required Textbook(s)—Change edition of the *Publication manual of the American Psychological Association* to the 6<sup>th</sup> edition and the edition number of *Advancing your career: Concepts of professional nursing from 3<sup>rd</sup> to the 4<sup>th</sup> edition* (2008 is the correct date for the 4<sup>th</sup> edition).

Page made a motion to approve pending editorial changes to this proposal and approval of the Non-Substantive Curriculum change to the BSN degree. Seconded by Dotson and passed by acclaim.

- o *New Course PMNU 3200 Advancing to Professional Nursing Practice—Steve Ellwanger & Chul Young Roh*

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&No delID=5\\_2a&FormID=6&Instance=3268](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&No delID=5_2a&FormID=6&Instance=3268)

1. Credit Hours (maximum)—Change from 1 to N/A.
2. Proposed Implementation Term—Change to Fall 2010.
3. Semester(s) previously offered experimentally and enrollment—Change to N/A.
4. Staffing—Remove Dr. Larry Goins from the list of faculty who can teach this course.
5. Major Assignment and Grade Assignment—The name of the assignments need to match in both sections.
6. Grading Scale—Add % in the grading scale.
7. Required Textbook(s)—Change edition of the *Publication manual of the American Psychological Association* to the 6<sup>th</sup> edition and the edition number of *Advancing your career: Concepts of professional nursing from 3<sup>rd</sup> to the 4<sup>th</sup> edition* (2008 is the correct date for the 4<sup>th</sup> edition).

Green made a motion to approve pending editorial changes to this proposal and approval of the Non-Substantive Curriculum change to the BSN degree. Seconded by Dotson and passed by acclaim.

*TBR Proposal Certificate in Public Health—Debbie Dotson & Amy Swango-Wilson*  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=11&Instance=3671](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=11&Instance=3671)

Dr. Wykoff addressed the concerns expressed by the committee at its March 31, 2010 meeting.

At the end of the meeting, the committee would like for the creator to:

1. Not use the term “degree completion program” in the proposal since this term has a meaning that does not apply to this proposal;
2. Explicitly state how the prerequisites will be handled for those students in the cohort (e.g. Include a statement that cohort students would not be required to take the prerequisite courses in order to work on the certificate. Be sure to spell out what will happen regarding the prerequisite courses if students decide to pursue a degree at a later date.)
3. Include a description of the application process (Marsh Grube suggested adding an application form as an appendix);
4. Change No. 3 for “Admission, Retention, and Graduation Requirements” since it is not equivalent to Nos. 1 and 2.

Page made a motion that the committee endorse the idea of a Certificate in Public Health but send the proposal back so the department can consider our concerns concerning the admission policy and prerequisites. Seconded by Green and passed by acclaim.

#### **4. Other Business.**

#### **5. Adjournment.**

A motion was made by Buerkle at 4:10 to adjourn, seconded by Davis with all in favor.

Respectfully submitted by Kathy Campbell