

**Minutes of Undergraduate Curriculum Committee, March 30, 2011
2:00pm, President's Conference Room (Room 209, Burgin Dossett)**

Members in Attendance: Cathy Campbell (presiding), Mel Page, Suzanne Smith, Ellen Drummond, T. Jason Davis, Jill LeRoy-Frazier, Shawna Lichtenwalner, Alison P. Deadman, Leslie Adebonojo, Todd Emma, Keith Green (recording)

Visitors in Attendance: Ed Baryla, Marsh Grube, Mike Stoots, Billie Lancaster

1. Approval of the minutes from March 16, 2011

Jill-LeRoy Frazier moves acceptance, second by Mel Page, approved per correction of names of proposal readers for the committee, by unanimous vote of members present.

2. Report of actions by the chair on behalf of the committee

RETURNED for revision by Chair: ENTC 4517/5517

APPROVED by Chair:

ENTC 4517/5517, ECON 3800, TBR Proposal-Minor in Linguistics

3. Proposals reviewed

Economics: Non-Substantive Curriculum Change

Proposal represented to the committee by Edward Baryla: Economic Chair

Read for the Committee by Jason Davis and Ellen Drummond

Baryla explained that Management 4010 is being replaced by Management 4030, and has been a course to which 4030 registrants are being substituted into at present..

ACTION: Motion to accept proposal as is: Jason Davis moves, Suzanne Smith seconds, approved by unanimous vote of committee.

Public Health: Non-Substantive Curriculum Change

Proposal represented by Mike Stoots

Alison Deadman noted that the rationale for proposal should also note that changes are being undertaken to meet Board Of Regents policy. But the committee felt that record in the minutes is sufficient notation of this fact. Let it be duly noted!

Marsh Grube was able to make minor editorial changes under “summary of actions” so proposal could be approved as is.

Alison Deadman motion acceptance of the proposal as is. Mel Page seconds, Motion approved as is by unanimous vote of the committee.

Certificate in Public Health for Working Professionals

Proposal was represented to the committee for the College Of Public Health by Rob Parker and Jim Florence

Mel Page and Jill LeRoy Frazier read the proposal for the committee.

It is noted that this is the third occasion when versions of this proposal have been subject of discussion and review before the committee over the past two academic years.

Mel Page expressed reservations about meeting concerns expressed in a prior review of the proposal by the committee. The sense of the committee is that they had not been met. The most critical of these concerns admission to the certificate program, and ‘carte blanche’ waivers of prerequisite requirements that apply to BS students who take these courses on campus, or in the bachelor’s degree completion program.

Admissions criteria---how to test basic skills—remains an unresolved issue.

Questions from Alison Deadman raised concerns about retention---Since employers are paying for enrollment in the program for their employees, what happens if someone loses their job in course?

Marsh Grube noted that admission is restricted to professionals working in the field as a vehicle of work-force development, and that it is as such a program that this certificate program will have to be ‘sold’ to the Board of Regents.

Finally, Jim Florence observes to the assembled that he has forwarded an older version of the proposal by mistake, and that the committee does not have the latest version where many of the changes requested in earlier reviews had been addressed.

Mel Page moves to table proposal, Jill LeRoy Frazier seconds, motion approved by unanimous vote of the committee.

4. Old Business

ARTH Senior Capstone course

5. Adjournment

Motion to adjourn at 2:45pm by Mel Page. Motion heartily seconded by Alison Deadman. Motion approved by unanimous vote of assembled members.