

# East Tennessee State University

## Staff Senate

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### Meeting Minutes

Date: October 13, 2025

Time: 2:30 PM

Location: Zoom

Facilitator: Cody Morelock, Staff Senate President

Scribe: William Cate, Staff Senate Secretary

Senators Present: K. Albarado, S. Barger, J. Bidwell, A. Birchfield, V. Canter, W. Cate, J. Crigger, D. Finney, K. Ferrell, A. Fortney, J. Fulkerson, B. Garland, W. Guinn, C. Henson, S. Hooven, R. Kellogg, C. Maupin, E. Montana, C. Morelock, S. Murphy, D. Nelson-Barnes, M. Peters, D. Roach, R. Sells, A. Skeens, A. Slaughter, B. Smith, J. Strauss, L. Thomas-Joseph
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Guests: B. Dye
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Absent: D. Bishop, R. Colwell, O. Early, E. Hutchinson, J. Lively, J. Lockmiller, S. Moore, G. Osborne, R. Parvin, B. Siddell, N. Tylmarande, J. Watson
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### Agenda Overview

1. Call to Order
2. Approval of Previous Minutes
  - a. August and September Approvals
3. Information Items
  - a. President's Report
  - b. Treasurer's Report
  - c. Committee Updates
4. Old Business & Follow Ups
5. New Business
  - a. Updated Holiday Drive Plan
6. Announcements, *What is on your mind?*
  - a. Reminders for Holiday Lights, Fac/Staff Senate/SGA Reception
7. Adjourn

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### Meeting Notes

#### 1. Call to Order

President Morelock called the meeting to order at 2:30 p.m.

#### 2. Approval of Previous Minutes

President Morelock presented the August and September minutes for consideration. No corrections were needed.

Senator Murphy made a motion to approve the August minutes, and the motion was seconded by Senator Finney. The motion carried, and the August minutes were approved.

Senator Murphy made a motion to approve the September minutes, and the motion was seconded by Senator Guinn. The motion carried, and the September minutes were approved.

#### 3. Information Items

##### *Presidents Report -*

President Morelock shared updates from University Council including discussion of scooter and personal vehicle use on campus -

- Staff Senate is working with SGA and Faculty Senate on a shared governance initiative for enforcing the policy on [Personal Transport Devices](#)
- Dr. Noland suggested outlining scooter-free zones on campus

President Morelock shared updates from the Staff Senate Executive Team Meeting with Dr. Noland and Dr. Green –

- President Morelock reported that Dr. Noland discussed a 2.3% across-the-board salary increase with no floor and a \$7,500 ceiling
- President Morelock reported that Dr. Noland shared next steps related to the [Classification and Compensation Project](#), including a second round of market salary adjustments to be implemented in 2026

There were no questions or follow-up discussions from the President's Report.

##### *Treasurer's Report -*

Senator Canter, Staff Senate Treasurer, provided an update on the Staff Senate financial accounts -

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Staff Senate Main Account: \$9,850.00  
Staff Senate Awards Account: \$18,000.00  
Staff Senate Foundation Account: \$1,307.44  
CBC Account: \$681.25

There were no questions or follow-up discussions from the Treasurer's Report.

### *Committee Reports -*

Senator Fulkerson, Chair of the Staff Concerns Committee, announced the Staff Senate Concerns Committee will reconvene on October 24 at 9:30 a.m. and reminded staff to submit concerns for consideration through the Staff Senate [website](#). President Morelock reminded senators that the online concerns form was updated in August 2025.

President Morelock and Senator Maupin provided an update on the annual staff picnic and awards ceremony – dates are being reviewed, and more information will be released soon.

President Morelock and Vice President Albarado provided updates on the holiday drive initiative -

- The holiday drive is being reimagined as “The Season of Sharing”, with expanded offerings throughout November and December. The holiday drive initiative is a collaboration with SGA and Bucky’s Food Pantry. There are also initial conversations with Sodexo to offer protein for the holiday boxes.  
October 20 – November 14, campus wide food collections drive for holiday box distribution  
December 1 – 19, campus wide food collection drive to provide additional support to Bucky’s Food Pantry to fulfill needs throughout December
- Vice President Albarado outlined the marketing strategy and emphasized the need for volunteer support for setting up donations spots and assembling holiday baskets for distribution
- Vice President Albarado announced that monetary donations can now be made directly at the cashier's window on the second floor of Burgin Dossett Hall.
- Follow up question from Senator Canter regarding the needs for specific donated items -

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- Currently, all items are needed. President Morelock mentioned a successful strategy is to focus on filling complete boxes, as to not have too much of 1 item or too many incomplete boxes.

#### 4. **Old Business & Follow Ups**

No old business was presented for discussion.

#### 5. **New Business**

No additional new business was presented for discussion. A significant amount of new information was presented during the Holiday Drive committee update (above).

#### 6. **Announcements, *What is on your mind?***

Senator Nelson-Barnes asked about the sick leave bank in relation to Voyager transitions. Senator Barger noted that the sick leave bank was supposed to be implemented as part of Voyager's go-live. The Executive Team will reach out to the Office of Human Resources for additional information.

Additional important dates were discussed - *Please see Supporting Documents & Reminders.*

President Morelock reminded that the November Staff Senate meeting is delayed until 3:30 p.m. on November 10 to accommodate the Quilts of Valor ceremony.

#### 7. **Adjourn**

Senator Murphy made a motion to adjourn, and it was seconded by Senator Roach. The meeting adjourned at 2:58 p.m.

### **Supporting Documents & Reminders**

October 18 @ 8:00 a.m. – [Dula Day of Service](#)

October 25 @ 10:00 a.m. - [Memorial Monument Unveiling Ceremony](#)

October 30 @ 6:00 p.m. – [Bucky's Boo Bash](#)

October 31 @ 5:30 p.m. – Bristol Family Medicine Trunk or Treat

November 10 @ 2:00 p.m. – Quilts of Valor Ceremony in the Sherrod Library

November 17 @ 5:30 p.m. – Holiday Lights Celebration at the Carillon

November 20 @ 4:30 p.m. - Shared Governance Holiday Reception in the Martin Center for the Arts, Tindall Lobby