



EAST TENNESSEE STATE
UNIVERSITY

Graduate School Admissions Policy for Second or Subsequent Graduate Degree or Certificate

Policy Name: Graduate School Admissions Policy for Second or Subsequent Graduate Degree or Certificate

Policy Purpose

This policy specifies the admission process for an applicant who: (1) previously earned a graduate degree or graduate certificate, and (2) is seeking admission to ETSU to pursue an additional graduate degree or certificate.

Applicability

This policy applies to faculty, staff, and students.

Responsible Official, Office, and Interpretation

The Graduate School, College of Graduate and Continuing Studies is responsible for the review and revision of this policy. For questions about this policy, please contact Graduate School, College of Graduate and Continuing Studies. The Provost, in consultation with the Office of University Counsel, has the final authority to interpret this policy.

Defined Terms

N/A

Policy Name: Graduate School Admissions Policy for Second or Subsequent Graduate Degree or Certificate

Policy

An applicant who previously earned a graduate degree or graduate certificate and who is seeking admission to earn an additional graduate degree or certificate must apply to the Graduate School pursuant to the [Graduate School Admission Degree and Certificate Seeking Students Policy](#).

An applicant who holds a previously earned graduate degree or graduate certificate may qualify for a reduction in the number of credits required for a subsequent degree. An applicant should review the [Graduate School Reduction and/or Substitution of Credits for Subsequent Graduate Degree Policy](#).

Procedures

N/A

Applicable Forms and Websites

[ETSU Graduate School Admission Policy for Degree and Certificate Seeking Students](#)

Authority and Revisions

Authority: Focus Act, TCA 49-8-101 et. al.

Previous Policy: N/A

The ETSU Board of Trustees is charged with policy making pursuant to TCA § 49-8-203, et seq. On March 24, 2017, the Board delegated its authority to ETSU's President to establish certain policies and procedures for educational program and other operations of the University, including this policy. The delegation of authority and required process for revision to this policy can be found on the [Policy Development and Rule Making Policy webpage](#).

To suggest a revision to this policy, please contact the responsible official indicated in this policy. Before a substantive change to the policy section may take effect, the requested changes must be: (1) approved by the responsible office; (2) reviewed by the Office of University Counsel for legal sufficiency; (3) posted for public comment; (4) approved by either Academic Council or University Council; and (5) approved by ETSU's President.

Policy Effective Date: 03/09/2023 • **Policy Revised:** N/A
Procedures Effective Date: 03/09/2023 • **Procedures Revised:** N/A