



Faculty Emeritus	
Responsible Official: President	Responsible Office: Human Resources

Policy Purpose

The purpose of this policy is to establish the criteria for awarding faculty emeritus status at East Tennessee State University.

Policy Statement

East Tennessee State University may honor faculty upon retirement from the University, by the granting of emeritus status. To be awarded emeritus status the faculty must have served the University for at least 10 years. These individuals will be granted certain rights and privileges in recognition of their honored role in the University community and their ongoing potential for contributions to the intellectual and cultural life of the University. The emeritus status will become effective July 1 of each year, and public recognition of this status will occur annually.

Emeritus faculty shall be privileged to maintain an identification card entitling them to certain University privileges. These will include library use, faculty parking permit, reduced rates for athletic events and other privileges which do not exert undue financial burdens on the University. In addition, dean emeriti may request the use of available office or laboratory space or may apply, upon approval, for University grants under the same rules as other faculty.

Authority: N/A

Definitions

N/A

Policy History

Effective Date: April 27, 2018

Revision Date:

Procedure (s)

- I. Notice of Eligibility
When faculty member's written notice of retirement is received at the Office of Human Resources, that office will notify the individual and respective department of eligibility for

emeritus status. The retiring faculty member be asked if he/she wishes to participate in the emeritus procedure.

II. Nominations

Within one month of receiving the retirement notice from the Office of Human Resources, the department chair will convene the department's faculty to review the qualifications of the emeritus faculty candidate as present in a curriculum vitae or other supporting documentation. Candidates will be nominated for emeritus status by majority vote. Those nominated will have materials submitted by respective Deans and the Vice President for Academic Affairs or Health Affairs, and then sent to the Office of the President where final decision will be made.

III. Presidential Decision

The President will have access to the nomination and assessment materials, as well as assessment materials, as well as decisions of approval by the appropriate Vice President.

IV. Title of emeritus status

The title (e.g., Faculty Emeritus (Emerita) will, on approval, follow the faculty member's name.

Procedure History

Effective Date: April 27, 2018

Revision Date:

Related Form(s)

N/A

Scope and Applicability

Primary: Employment

Secondary: Academics