Information Technology Council
Minutes

President's Conference Room
December 4, 2018, 8:30 a.m.

I. **Call to order/Approval of Prior Meeting's Minutes**

   a. Dr. Karen King called the meeting of the Information Technology Council to order at 8:30 am in the President's Conference Room, East Tennessee State University.
   b. Members present: Dr. Karen King, Anthony Johnson, Dr. William (Bill) Hemphill, Dr. David Currie, Andrea Di Fabio, Michaele Laws, Dr. Tony Pittarese, Margaret Pate, Dr. Debbie Dotson, Tisha Harrison, Dr. David Linville, Myra Jones. Members absent with permission: Dr. Sam Mayhew, Tami Baker.
   c. Karen King called for a motion to accept and approve the September meeting minutes as posted. Dr. Debbie Dotson moved for approval, with a second by Dr. Tony Pittarese.

II. **Action Items**

   a. CIRP – Karen King

      i. Working to complete, finalize, formalize, and publish the process for the University.
      ii. Dr. King to work with the University executive team to clean up and the last few pieces of information.

      iii. The CIRP format and process received an endorsement proposed by Dr. Bill Hemphill with a second by Dr. Pittarese. All present voting members were in favor.

   b. Mandatory Security Awareness Training – Andrea DiFabio

      i. Received a motion from the Information Technology Technical Subcommittee that a new vendor be sought out in order to have better data in who has or has not taken the training, when was it take, and some way to implement repercussions if violations and non-compliance.

      ii. Motion received from the Information Technology Technical Subcommittee, with a second from Dr. Tony Pittarese. All present voting members were in favor; motion passed to allow the IT staff to move forward with finding new options/vendors.

III. **Discussion/Information Items – Karen King**

   a. Student Email Distinction – Andrea Di Fabio

      i. Now that ETSU has migrated students to O365 along with the Faculty and Staff IT has been researching how to better distinguish these accounts (students) from employees.

   b. 2FA Updates – Andrea DiFabio

      i. Two-Factor Authentication (2FA) is still in process and moving along well.
      ii. The roll out to employees will be happening as follows:
         1. December 14th – College of Clinical and Rehabilitative Health Sciences
         2. December 17th – College of Pharmacy
         3. January 4th – College of Medicine
         4. January 7th – College of Business and Technology and College of Nursing
      iii. Currently 300 of 2,500 enabled

            iv.   January 2019 will see the implementation of 2FA for GoldLink

    c.   Advanced Computing – David Currie

            i.   900,000 Opportunistic hours remaining with the Advanced Computing Facility at Oak Ridge remaining

            ii.   The model for operation has changed to a condo-esque system where cores and nodes are purchased individually by organizations or researchers

            iii.   ETSU will have to move to this method once the remaining Opportunistic hours have been used if an agreement is renewed with Oak Ridge.

            iv.   Currently looking at switching to AWS EC2 system

    d.   Crowdfunding – David Currie

            i.   There is currently one opportunity online and work is being done to get more projects online

            ii.   Promotion is being ramped up online and faculty, staff, and students are being asked to utilize social media

IV. **Subcommittee Reports**

    a.   Web Steering Subcommittee – Michaele Laws

            i.   Tabled for next meeting

    b.   Research Computing Subcommittee – David Currie

            i.   Tabled for next meeting

    c.   Technical Subcommittee – Andrea Di Fabio

            i.   No Report

    d.   Academic Subcommittee – Myra Jones

            i.   No Report

V. **CIO Announcements**

    a.   Student Technology Council

            i.   Meeting tonight at 6:30 PM in the ATS Lab, Sherrod Library

    b.   IT Annual Report

            i.   Available and will be posted online.

    c.   AWS Task Force

            i.   Developing a task force to provide guidance and direction for the University as it moves to cloud computing

VI. **Old Business – None**

VII. **Adjournment**

    a.   Karen King adjourned the meeting at 9:56 am

            i.   Motion by Dr. Tony Pittarese, with a second from Dr. Debbie Dotson