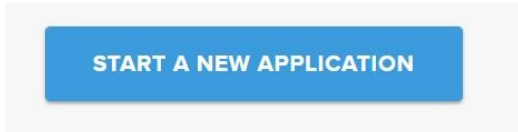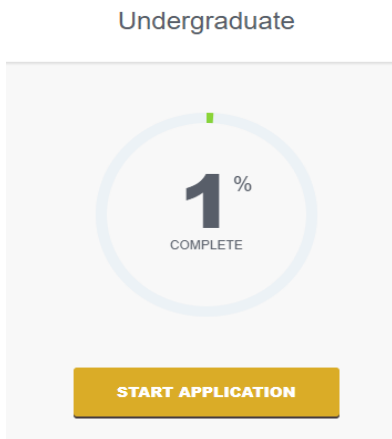# Deferment Form Submission

Deadline Information

- **Be sure to complete the Deferral form by the first day of the term for which you were admitted.** ==Example: If you applied or were admitted for Fall 2025, you must submit this form by August 25, 2025.==

- **If you miss this deadline you will be required to fill out a new application and pay the $35.00 application fee.**

  1. Go to https://etsu.my.site.com/app/TX_SiteLogin?startURL=%2Fapp%2FTargetX_Portal__PB
  2. Either log in with your previous username and password or create one.
  3. Once you have logged in click on the blue button on the left side of your screen. a.

  4. Click on the Undergraduate information on the left side of your screen. Click on the "Start Application" button

  5. Next you will click on the dropdown menu. Choose "Yes" you are applying as an international student.

  6. You will choose the application titled "Readmit or Deferral" for the second question.

  7. Next you will choose the term for which you want to apply.

  8. Complete the form and click the submit button. **THERE IS NO ADDITIONAL APPLICATION FEE FOR THIS FORM!**