



International Enrollment & Services

F-1 Program Extension Academic Advisor Recommendation Form

An international student who is not able to complete a degree program by the end date on their I-20 form must apply for a program extension at least 30 days in advance of the expiration date. Failure to comply with this requirement violates the terms of the student's F-1 status and the consequence is loss of legal status.

The program extension may be granted only under certain circumstances. Delays caused by academic probation or suspension, for example, are not acceptable reasons for a program extension. The application must contain this Academic Advisor Recommendation Form and all applicable financial documentation. An incomplete form will not be reviewed. For questions, please contact the Office of International Enrollment & Services at +1 423-439-8321 or international@etsu.edu.

Student Information

First Name:

Last Name:

Current expiration date on the I-20 form:

(mm/dd/yyyy)

E Number:

Advisor/Coordinator Information

First Name:

Last Name:

Title:

Department:

Phone Number:

This student has not yet completed the current course of study due to:

The original period of time listed on the I-20 Form is not sufficient to finish the degree. The student has been making normal academic progress.

Delay caused by a change in major field of study.

Delay caused by change in research topic.

Delay caused by unexpected research problems.

Delay caused by the student's need to take prerequisite courses.

Delay caused by unexpected medical reasons.

Other (please explain)

When is the student expected to complete his/her studies?

(mm/dd/yyyy)

I hereby recommend this student be granted an extension of study until the date specified above to allow sufficient time to complete his/her degree program at ETSU.

Advisor/Coordinator Signature:

Date: