



Protecting our students and schools since 1991.

# Payment Portal Guide

### Step 1:

Visit www.lewermark.com and select your school

### Step 2:

Scroll down until you see the shopping cart icon:



#### Step 3:

Click on "Purchase Student Insurance"

## Step 4:

Select school name

Enter student ID number (If you have used the payment portal before, please use the same student ID number and log in.)

\*\*If you are unable to log in, please reset your password and then try logging in again.

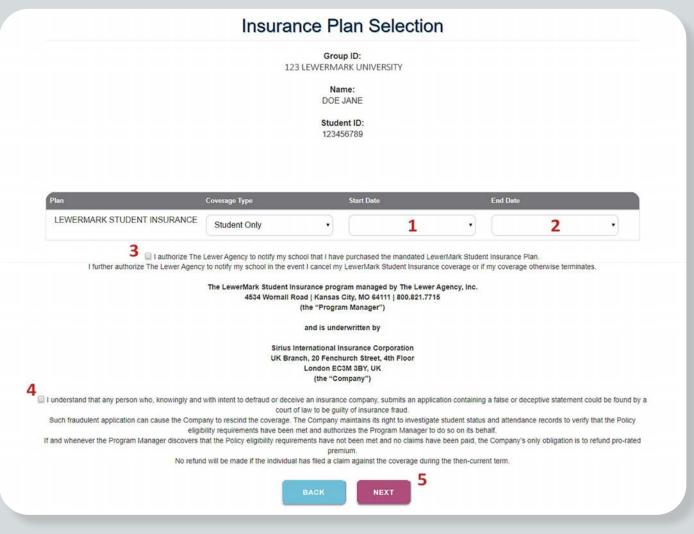
## Step 5:

Enter student information

Group Number	Student ID		
	123456789		
amily Name (Last Name)*	Given Name (First Name)*		
Date of Birth*	Student Gender*	Visa Status*	
			•
ountry of Citizenship*			
	•		
.S. Address Line 1 (House number and Street I	Name)* U.S. Address Line 2 (Apar	rtment #)	
l.S. City"	U.S. State*	U.S. Zip/Postal Code*	
		•	
		U.S. School or Work Number	
mail Address*	U.S. Cell/Mobile Number*	O.O. Octobrill Train Hamber	
mail Address*	U.S. Cell/Mobile Number*	S.S. SUISS SI TIGHT TORRES	
	U.S. Cell/Mobile Number*		
mail Address* - Required Field	U.S. Cell/Mobile Number*		

# Step 6:

Select dates of coverage from drop down arrow and check BOTH boxes. Click on "NEXT"



# Step 7:

Click on "PAY WITH CARD"

- \*Amount will vary depending on dates of coverage

  \*\*Payment needs to be made with a U.S. Mailing A
- \*\*Payment needs to be made with a U.S. Mailing Address

