

APPENDIX E

PERSONAL CONTACT LOG

Date: _____

Time: _____

Institution/Organization:

Contact Person

Position

Phone # _____ Address _____

.....
Potential Candidates

Name _____ Letter Sent _____ (Date)

Address _____

Phone # _____ Phone Contact _____ (Date)

Current Position _____

Interested in ETSU: Yes ___ No ___

Letter of Application, Resume, 3 References by return mail (Requested _____) (Date)

COMMENTS: _____

.....
Name _____ Letter Sent _____ (Date)

Address _____

Phone # _____ Phone Contact _____ (Date)

Current Position _____

Interested in ETSU: Yes ___ No ___

Letter of Application, Resume, 3 References by return mail (Requested _____) (Date)

COMMENTS: _____
