



EAST TENNESSEE STATE UNIVERSITY

DESIGNATION OF BENEFICIARY

Employee Last Name

First Name

Middle Name

Maiden

Social Security Number

E Number

Upon the death of an East Tennessee State University employee who was in active pay status at the time of death, East Tennessee State University will pay unpaid compensation, which may include annual leave, sick leave, and/or earnings, due at the time of death to the beneficiary listed below. If a beneficiary is not designated, all money becomes payable to the estate of the deceased employee.

BENEFICIARY INFORMATION

PRIMARY BENEFICIARY

Last Name

First

Middle

Birth Date

Sex

Relationship

Address including street, city, state, and zip code

Telephone Number

Social Security Number

CONTINGENT BENEFICIARY

Last Name

First

Middle

Birth Date

Sex

Relationship

Address including street, city, state, and zip code

Telephone Number

Social Security Number

I, the employee, revoke my previous beneficiary nominations and direct that the foregoing designations supersede any previously filed.

Employee Signature

Date

Human Resources Representative Signature

Date