

ETSU 2026 Monthly Payroll Dates & Deadlines

Last Day of Month	Last Working Day of Month	Monthly Holiday/Leave Approvals (must be approved no later than this date)	ICPs/Personal Changes for Monthly employee deadlines (HR Finalize)
Wednesday, 12/31/2025	Wednesday, 12/31/2025	Tuesday, 12/16/2025*	Tuesday, 12/16/2025*
Saturday, 1/31/2026	Friday, 1/30/2026	Wednesday, 1/21/2026	Wednesday, 1/21/2026
Saturday, 2/28/2026	Friday, 2/27/2026	Saturday, 2/21/2026	Saturday, 2/21/2026
Tuesday, 3/31/2026	Tuesday, 3/31/2026	Saturday, 3/21/2026	Saturday, 3/21/2026
Thursday, 4/30/2026	Thursday, 4/30/2026	Tuesday, 4/21/2026	Tuesday, 4/21/2026
Sunday, 5/31/2026	Friday, 5/29/2026	Thursday, 5/21/2026	Thursday, 5/21/2026
Tuesday, 6/30/2026	Tuesday, 6/30/2026	Sunday, 6/21/2026	Sunday, 6/21/2026
Friday, 7/31/2026	Friday, 7/31/2026	Tuesday, 7/21/2026	Tuesday, 7/21/2026
Monday, 8/31/2026	Monday, 8/31/2026	Friday, 8/21/2026	Friday, 8/21/2026
Wednesday, 9/30/2026	Wednesday, 9/30/2026	Monday, 9/21/2026	Monday, 9/21/2026
Saturday, 10/31/2026	Friday, 10/30/2026	Wednesday, 10/21/2026	Wednesday, 10/21/2026
Monday, 11/30/2026	Monday, 11/30/2026	Saturday, 11/21/2026	Saturday, 11/21/2026
Thursday, 12/31/2026	Thursday, 12/31/2026	Monday, 12/21/2026	Monday, 12/21/2026

	The date is subject to change based on the banking holiday schedule.	If the last day of the month is on a weekend, the payment will be made the preceding Friday.
*	The date is earlier due to the holiday. The date is subject to change.	Dates are subject to change as needed.