

**East Tennessee State University  
Graduate Council  
Minutes  
November 26, 2018  
President's Conference Room  
1:15 p.m.**

**Present: Dr. Sharon James McGee, Dr. Scott Kirkby, Dr. Karin Bartoszuk, Dr. Lori Marks, Dr. Jon Ellis, Marsh Grube, Dr. Patrick Bradshaw, Evelyn Roach, Casey Gardner, David Currie, Queen Brown, Connie Grindstaff, Dr. Julia Bernard, Dr. Wendy Doucette, Dr. William Flora, Dr. Jill Leroy-Frazier, Dr. Brian Johnston, Heath Shelton, Dr. Craig Wassinger, Dr. Brittany Wilkins, Dr. Claudia Kozinetz, LaDonna Hutchins**

**Absent: Maria Costa, Dr. William R. Duncan, Dr. Jean Hemphill, Dr. David Hurley, Dr. Mitch Robinson**

**Guests: Dr. Debbie Dotson, Dr. Renee Lyons, Dr. Thomas Holmes, Dr. Robert Price, Dr. Dustin Osborne, Dr. Natalie Smith**

**A. Approval of the Minutes: October 22, 2018**

*Motion was made, seconded, and carried to approve the October 22, 2018 minutes*

**B. Approval of 2017-2018 Annual Report – Dr. Marks**

*Motion was made, seconded, and carried to approve the 2017-2018 Annual Report*

**C. Curriculum Subcommittee – Dr. Ellis**

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

(The proposals can be viewed through Curriculog, <http://www.etsu.edu/curriculum-process/>.)

1. Terminate Academic Program or Concentration - Mathematical Modeling in Biosciences, Terminate Academic Program or Concentration, <https://etsu.curriculog.com/proposal:2217/form>, Robert, Jr Price
2. Program Policy Revision - Master of Arts in English – Admission, Program Policy Revision, <https://etsu.curriculog.com/proposal:2271/form>, Michael Cody
3. Program Policy Revision - Master of Science in Allied Health – Admission, Program Policy Revision, <https://etsu.curriculog.com/proposal:2236/form>, Deborah Dotson
4. Revise Program Admission, Progression, Retention, or Graduation Policy - M.A. in Criminal Justice & Criminology – Admission, Program Policy Revision, <https://etsu.curriculog.com/proposal:2202/form>, Dustin Osborne
5. Non-substantive Curriculum or Minor Revision - M.S. Sport Management, Non-Substantive Curriculum Revision, <https://etsu.curriculog.com/proposal:2174/form>, Natalie Smith
6. MEDA - 5641 - Seminar in Multicultural Materials, Propose New Course, <https://etsu.curriculog.com/proposal:2140/form>, Renee Lyons
7. MEDA - 5926 - School Librarianship Practicum I, ZA Propose New Course 2017, <https://etsu.curriculog.com/proposal:1948/form>, Renee Lyons
8. MEDA - 5929 - School Librarianship Practicum II, Propose New Course, <https://etsu.curriculog.com/proposal:2121/form>, Renee Lyons
9. Substantive Revision of a Curriculum Degree - School Librarianship, ZA\_Substantive Revision of a Degree or Concentration 2017, <https://etsu.curriculog.com/proposal:1909/form> Renee Lyons

*Motion was made, seconded, and carried to approve the curriculum proposals*

**D. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins**

**November 2018**

<b>Appointment</b>		
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
Lisa Dunkley	Counseling and Human Services	Member
Kwangman Ko	Counseling and Human Services	Member
Ashley Kirsten Rattner	Literature & Language	Temporary

Leslie J Temme	Social Work	Member
David Zollinger	Engineering Technology, Surveying & Digital Media	Affiliate

<b>Reappointment</b>			
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
Sally S Blowers	Nursing Graduate Programs	Member	Member
Teresa Lynn Boggs	Audiology & and Speech- Language Pathology	Member	Senior
William Douglas Burgess	History	Member	Member
Teresa Dawn Carnevale	Nursing Graduate Programs	Temporary	Member
Ann O Disque	Early Childhood Education	Temporary	Affiliate
Meredith Kathleen Ginley	Psychology		Member
David M Jones	Literature & Language	Affiliate	Member
Kevin E O'Donnell	Literature & Language	Temporary	Member
Elizabeth Welch Ralston	Curriculum & Instruction	Member	Affiliate
Jody Elaine Rice	Audiology & and Speech- Language Pathology	Affiliate	Affiliate
Stephanie M Rouse	Audiology & and Speech- Language Pathology	Temporary	Affiliate
Terri E Schreiner	Nursing Graduate Programs	Affiliate	Temporary
Jennifer R Sears	Audiology & and Speech- Language Pathology	Temporary	Affiliate
Deborah Ann Thibeault	Social Work	Temporary	Member
Ramona Adele Williams	Educational Leadership & Policy Analysis	Temporary	Affiliate

**Present:** Julia Bernard, Wendy Doucette, William Flora, Jill LeRoy-Frazier, Brittany Wilkins

**Absent:** Mitch Robinson,

**Absent but Submitted:** none

*Motion was made, seconded, and carried to approve the appointments and reappointments with the correction of moving the present status of Dr. Meredith Kathleen Ginley to appointment.*

#### **E. School of Graduate Studies Announcements**

I. Dr. McGee, Dean

*A. We had a “3 Minute Thesis” competition on 11-28-2018 in Rogers Stout, with 2 preliminary heats on Wednesday for 1<sup>st</sup> and 2<sup>nd</sup> place then moving to Thursday for the final round. We had three winners that received monetary awards.*

*B. Criminal Justice will now be online as well as on ground.*

*C. We sent 2 of our specialists to Banner 9 training and Jennifer Brothers went to Washington, D.C. to do a workshop on international transcript evaluation.*

II. Dr. Bartoszuk, Associate Dean

III. Dr. Kirkby, Associate Dean

*We are in the last stages of implementation. We should be going live in January for non degree and experimental psychology applications.*

#### **F. Graduate Education Policies**

I. Proposal for Fourth Year of GA Support for dual degree students

II. Pilot implementation of fourth year support

*Council approved the pilot implementation of the fourth year support. The programs that will be used will be Math and Computer Science. Dr. Marks suggested that data would need to be collected to see how the programs are impacted.*

**G. Old business**

**H. New Business**

**I. Upcoming Meetings**

- I. December
  - i. Graduate Curriculum Subcommittee – December 10, 2018
  - ii. Graduate Faculty Subcommittee – December 17, 2018
- II. January
  - i. Graduate Curriculum Subcommittee – January 14, 2019
  - ii. Graduate Faculty Subcommittee – online submissions
  - iii. Graduate Council – January 28, 2019

**J. Adjournment**

*There was no more business. Meeting adjourned at 2:45pm*