

**East Tennessee State University**  
**Graduate Council**  
**Minutes**  
**September 24, 2018**  
**President's Conference Room**  
**1:15 p.m.**

**Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. William Flora, Dr. Jean Hemphill, Dr. David Hurley, Dr. Brian Johnston, Dr. Lori Marks, Dr. Martha Pointer, Dr. Mitch Robinson, Dr. Craig Wassinger, Dr. Karin Bartoszuk, Queen Brown, David Currie, Dr. William R. Duncan, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee, Evelyn Roach, Casey Gardner**

**Absent: Maria Costa, Dr. Jill Leroy-Frazier, Heath Shelton, Dr. Claudia Kozinetz**

**Guests: Dr. Phillip Pfeiffer**

**A. Approval of the Minutes: August 27, 2018**

*Motion was made, seconded, and carried to approve the August 28, 2018 minutes with revisions.*

**B. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins**

<b>Appointment</b>		
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
1. Richard Cox	Engineering Technology, Surveying & Digital Media	Affiliate
2. Allison Wehunt Bourassa	Physical Therapy	Member
3. Vernon NMN Bradley	Engineering Technology, Surveying & Digital Media	Affiliate
4. Jill Ann Channing	Educational Leadership & Policy Analysis	member
5. Kari Michelle Eubanks	Curriculum & Instruction	Affiliate

6. Matthew Steven Harrison	Computing	Affiliate
7. Mohammad Khan	Computing	member
8. Ferdaus Kawsar	Computing	Affiliate
9. Sage Elise Perrott	Art & Design	member
10. Sharon L Rutledge	Audiology and Speech-Language Pathology	member
11. Robert F Standaert	Chemistry	member

<b>Reappointment</b>			
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
1. Kristy Strong Eisenzop	Audiology and Speech-Language Pathology	Affiliate	Affiliate
2. Michael R Lehrfeld	Computing	Affiliate	member
3. Tami L Baker	Curriculum & Instruction	Affiliate	Affiliate
4. Karen Brewster	Theatre and Dance	member	Affiliate
5. Jeremy Gentles	Sport, Exercise, Recreation, & Kinesiology	Temporary	Member
6. Terence L Hicks	Educational Leadership & Policy Analysis	Temporary	Member
7. Jamie Price	Curriculum & Instruction	Temporary	Member
8. Joshua S Reid	Literature & Language	Affiliate	Member

**Recording of Attendees**

**Present:** Julia Bernard, Wendy Doucette, Scott Kirkby, Brittany Wilkins

**Absent:**

**Absent but Submitted:** Jill LeRoy-Frazier, Mitch Robinson

***Motion was made, seconded, and carried to accept the graduate faculty appointments and reappointments.***

C. There were no new curriculum proposals for September. Expect about 40 in October.

**D. School of Graduate Studies Reports**

a. Dr. McGee, Dean

*Dr. McGee said the final total for graduate students for Fall 2018 was 2458, which is up by 16 from Fall 2017. Recruiting season has started and David Moore will be going on the road. She is finishing meeting with all the deans. Next, she will be meeting with department chairs and coordinators and we will be gearing up for spring enrollment.*

b. Dr. Kirkby, Associate Dean, CRM update

*We missed the starting date of September 10 for integrating with Banner. Still working on the checklists and letters of recommendation for applicants and staff. ITS is working on Banner integration. Dr. McGee said the CRM steering committee wants to wait until after the holiday break to go live.*

**E. Input for September 27 Academic Council Retreat. An opportunity to discuss concerns and opportunities on these topics:**

- a. Transfer Students
- b. Dual Enrollment Initiative
- c. New Programming and Program Delivery Modalities
- d. International Students
- e. Buncombe and Henderson County Pilot
- f. Adult Recruitment
- g. CRM
- h. Data Source and Usage

*The groups that will be represented are: Undergraduate and Graduate Admissions, Online, and Programming & Modalities. Council discussed their ideas on the above topics and offered suggestions to Dr. Marks about other topics of concern.*

**F. Admissions Policy (see attachment)**

*Dr. McGee said the policy had not made it to the board yet. The policy was discussed and revisions will be made and resubmitted to Graduate Council for review before moving to Academic Affairs for approval.*

**G. Academic Fresh Start: Graduate Students Policy (moving policy locations in the catalog) (see attachment)**

*Dr. Grube suggested taking out Fresh Start and letting it be its own policy. This was discussed and will return to Graduate Council for approval.*

**H. Proposal for Fourth Year of GA Support for dual degree students (see attachment)**

*Dr. Phil Pfeiffer addressed the council about a proposal for a fourth year of GA support for dual degree students. Proposal was discussed. It was noted that with the University's emphasis upon dual and interdisciplinary degrees this issue will be of importance. It was noted that GA support most often comes from the departments and colleges, so they would need to be aware that when a student receives additional semesters of support that removes the opportunity for a GA position to be awarded to a new student. Dr. Kirkby volunteered to draft a proposal to be revisited and at the October 22<sup>nd</sup> Graduate Council meeting.*

**I. New Business**

*There was no new business discussed.*

**J. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks**

**K. Adjournment**

*There were no other items to discuss. Meeting adjourned at 2:45 p.m.*