

East Tennessee State University
Graduate Council Minutes
April 26, 2021 1:15pm

Present: Dr. Tony Pittarese, Dr. Karin, Bartoszuk, Dr. Bill Flora, Dr. Jean Hemphill, Dr. David Frazier, Dr. Wendy Doucette, Dr. Brian Johnston, Dr. Sharon McGee, Dr. Jill Leroy-Frazier, Dr. Virginia Foley, Dr. Michelle Johnson, Dr. Scott Kirkby, Dr. Patrick Bradshaw, Stacie Hill, Dr. Natalie Smith, Dr. Bea Owens, Dr. Evelyn Roach, Dr. Megan Quinn, Andrew Howell, Dr. Ingrid Luffman, Dr. David Currie, Dr. Leslie McCallister

- A. Approval of the minutes: See Attached -*Minutes approved and passed.*
- B. Subcommittee Minutes for Review
 - a. Graduate Faculty
 - i. March 15, 2021- *Minutes approved and passed.*
 - b. Curriculum
 - i. March 1, 2021- *Minutes approved and passed.*
 - ii. March 15, 2021- *Minutes approved and passed.*
- C. Proposal Overviews – *Dr. Johnston indicated most of the previous proposal overviews were for orthotics and a few members of the committee met to streamline and justify the course hours if there had been any changes. They are working on clarification of how the credit hours are assigned. They discussed a credit hour calculator as a possible estimator.*
- D. Instructional Videos for New Members – *Videos will help incoming members to become familiar with the procedure and process of the committee. New members will be paired with seasoned members also.*
- E. Upcoming Meetings (Discussion) – *As we near the end of the semester, we are hoping to have one more subcommittee meeting in the summer to clear the decks before fall semester.*
 - a. Curriculum Subcommittee
 - i. May 3
 - ii. June 21 or **28** – Approve Grad Faculty and Proposals – *Preferred meeting date is 6/28/21*
 - iii. August 16
 - b. Graduate Faculty
 - i. May 17?
 - ii. August 16
- F. Update from GPSA Representative Shon Wheatley

G. Updates from the Graduate School

- a. Dr. Bartoszuk
 - i. Graduate Student Success Data – *Dr. Karin Bartoszuk gave background information about the need for Graduate Success Specialists. The program started in August, 2011 to help students who had issues that were not covered in policy. The students rotate in on a 12 month GA position, usually in social work. The goal is to aid in work/school/life balance and the communications are kept confidential.*
- b. Dr. Kirkby
- c. Dr. McGee

Dr. Currie said computers will be available all through the summer with a two-step authentication.

Stacie Hill will be taking Casey Gardner's place as a committee member.