ETSU – Designer Letter of Interest

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| --- | --- |
| Campus: | East Tennessee State University |
| Project Title: |  |

1. Firm*(list info only of the office that will do the work)*:

|  |  |
| --- | --- |
| Name: |  |
| Address & City: |  |
| Phone: |  |
| Website: |  |

1. Project Experience (50 points)
	* + *Describe up to 5 on-going or recently completed projects for landscaping. Services will include but not limited to assisting and advising landscape issues on campus. This includes landscape review, landscape and hardscape designs, cost estimates, and minor support. For each project, include the name and role of the design team members and role of consultants.*
			- *Provide basic information on each of the projects listed, including, scope of work, cost, and completion date.*
		+ *Indicate familiarity with ETSU’s Designers’ Manual, its provisions and requirements.*
2. Services (50 points)

*List your staff proposed for this project, define their roles and qualifications.*

*Provide firm location for staff that will be supporting this project.*

*List all consultants proposed, define their roles and qualifications.*

*Describe your firm’s experience with these consultants.*