



Proposal for Facilities Improvement Program

Requestor: _____	Date: _____
Telephone: _____	Email: _____
Department: _____	Box No: _____

Submit project proposals by **Tuesday, October 20, 2026** to the Office of Administration at officeofadm@etsu.edu.

1. Detailed Project Description:

2. Estimated Budget and Fundraising:

3. Timeline:

4. Projected Outcomes:

To be completed by the Office of Facilities Management, Planning & Construction.

Facilities or other department coordination/approval of proposal.

Other (if applicable):
