



QUILLEN COLLEGE of MEDICINE

EAST TENNESSEE STATE UNIVERSITY

Policy Name/Number: Student Transfer Between Accelerated and Generalist Track / MSEC-0223-31

Policy Owner: Ivy Click, EdD / MSEC Chair (2020-)	
Committees, Departments, or Individuals Responsible for Implementation: Tri-TRAILS Director, Academic Affairs, and QCOM Administrative Staff	
Original Approval Date/ By: 2/21/2023 / MSEC	Effective Date: 2023-2024 AY
Most Recent Revision Date: 5/4/2024	Policy Advisory Committee Review Date: 5/4/2024
Date of Next Review: 5/4/2026 <i>(All policies are reviewed by the Policy Advisory Committee every 3 years unless circumstances for an earlier review is identified.)</i>	

(A) Policy Statement:

QCOM has three (3) curriculum tracks: 1) Generalist Track [TRAILS = Team-Based Rural Applied Integrated Learning System], 2) Rural Primary Care Track (RPCT), and 3) Accelerated Track (Tri-TRAILS). Each student may be enrolled in only one curriculum track. Once enrolled in one of the curriculum tracks, the student will complete their QCOM curriculum in the enrolled track; however, students may find that their circumstances change and request a change from one curriculum track to the other. The student request will be received and considered provided the procedures outlined in this policy are followed and space is available in the curriculum track to which they are requesting transfer. During the pre-clerkship phase of the curriculum, approved transfers will occur at the end of each semester. Transfers during the clinical phase of the curriculum will be permitted only under extenuating circumstances.

(B) Purpose of Policy:

This policy pertains to LCME Element 10.9. The policy outlines the procedures that are to be followed whereby a medical student identifies circumstances and the need to change their enrollment in the QCOM curriculum from the Accelerated Track to the Generalist Track.

(C) Scope of Policy (applies to):

All QCOM medical students.

(D) Policy Activities:

Transferring from the Accelerated Track to the Generalist Track

1. Students who have elected to be in the Accelerated Track may elect to transfer to the Generalist Track at any point during the M2 or M3 portion of the curriculum.
2. Requests must be made in writing (email is sufficient) to the Director of the Accelerated Track.
3. An interview with the Accelerated Track Director is required before the request to transfer to the Generalist Track is approved. The Accelerated Track Director is responsible for granting all requests for transfer from the Accelerated Curriculum Track to the Generalist Track. The Residency Student Mentor, the Residency Program Director, and the Vice Dean of Academic Affairs will be included in the decision-making process. The Accelerated Track Director will be responsible for notifying appropriate administrative staff and Generalist Track faculty affected by the change request.
4. Transfers to the Accelerated Track are not allowed by request but can be considered during an application and election period for placement that will follow the same selection process as the initial placement into the Accelerated Track. No transfers from the Generalist Track to the Accelerated Track will be permitted later than the end of the M1 year.

5. Any student receiving a failure in a course or a board exam will not be allowed to continue in the Accelerated Track. Decisions about dismissal or transfer to the Generalist Track are at the discretion of the Student Promotions Committee.
6. Students who have interruptions in their education and require a leave of absence for any reason will be automatically placed in the Generalist Track.