



QUILLEN COLLEGE *of* MEDICINE

EAST TENNESSEE STATE UNIVERSITY

Policy Name/Number: Student Arrest Policy / ADMIN-0616-20

Policy Owner: Office of Student Affairs

Committees, Departments, or Individuals Responsible for Implementation: Assistant Dean for Student Affairs

Original Approval Date: 5/14/2026

Effective Date: 6/16/2026

Most Recent Revision Date: 5/14/2026

Policy Advisory Committee Review Date: 5/14/2026

Date of Next Review (All policies are reviewed by the Policy Advisory Committee every 3 years unless circumstances for an earlier review is identified.): 6/15/2029

A. Policy Statement:

Quillen College of Medicine Students who are arrested or charged with any violation of the law are required to report the arrest or charge to the Associate Dean of Student Affairs within three business days of the arrest or charge. Students on an approved leave of absence are required to notify their dean at the time they make a request to return to the University.

Medical students who hold any form of professional license (including but not limited to healthcare, legal, educational, or other regulated professions) are required to promptly report to the medical school any infractions, investigations, disciplinary actions, restrictions, suspensions, revocations, or other adverse actions taken against that license by a regulatory or licensing authority. Such disclosures must be made within a specified timeframe (e.g., within 5–10 business days of notification or occurrence) and in accordance with institutional reporting procedures. Failure to report may constitute a violation of professional standards and may result in disciplinary action by the medical school.

B. Purpose of Policy:

The protection of vulnerable patient populations is of great importance to the College of Medicine and the sites where our students complete clinical requirements for their academic programs. The safety and well-being of our community is also important; therefore, the institution must be informed and prepared to take appropriate action when a student is arrested or charged with any violation of the law as the event may adversely affect patient safety or reflect on a student's professionalism. Additionally, self-reporting required by this policy assists in the timely guidance of students whose licensure can be impacted by an arrest or conviction.

C. Scope of Policy (applies to):

All students at the Quillen College of Medicine

D. Policy Activities:

If a QCOM student is arrested or charged with any violation of the law, to include municipal, state and federal laws, other than a minor traffic violation (e.g. speeding ticket), the student must report the arrest or charge to the Dean of Student Affairs within three business days of the arrest or charge. The same is true of any student holding a professional license that is facing disciplinary action related to their license as outlined above. Student on an approved leave of absence are required to notify the College of Medicine at the time that they make the request to return. Reports will be referred to the professionalism committee to weigh the seriousness of the alleged violation, and to determine appropriate action. The Associate Dean for Student Affairs or his/her designee will notify the student in writing of the actions to be taken. Actions may include but are not limited to referrals to the Promotions Committee or Honor Council. Failure to comply with this reporting requirement may result in disciplinary action up to and including referral to the Promotions Committee or Honor Council, professionalism sanctions, suspension, or dismissal from the College of Medicine.

For substance-related violations, the college will follow the QCOM Policy for Fitness for Duty. For violations related to alleged sexual misconduct, the college will inform the Title IX Coordinator to determine if further action is indicated under Title IX.