

LIGHTWORKS FREE VERSION INSTRUCTIONS

1. Begin by opening Lightworks and signing into your account. If you need help, please ask a lab staff member.
2. Once you've signed in, you should see a blank page with several large boxes, indicating projects that have recently been made or altered. If these boxes appear blank, you don't have any recent projects.
3. Click, "Create a new project" to begin.
Name the project, choose 'Auto' for your framerate, and then click Start.
4. You begin in the Project Contents, for which there will likely not be any yet. Click the 'Local Files' tab to browse through your computer's files for a useable video file to edit. Next to, 'Places', you'll see where Lightworks is currently searching and you'll likely need to click the down arrow to navigate to where you believe the file is located.
5. Once found, Lightworks will take a moment, depending on the size and length of the video, to prepare it for editing. Lightworks will then display a thumbnail of the video, the filetype, size, date, and framerate the video was recorded in. For advanced users, you can right-click on an individual file and alter several settings such as the media-matching tolerance, before you begin, though it's unlikely this will be necessary for nearly all users.
6. When you're ready to begin, drag and drop your first thumbnail into the large, empty box on the right that reads, "No source". Doing so will place the file into larger view and import the sound and video into Lightworks to be edited. From here, you can easily watch your video, though for editing, it's easiest to hit the tab toward the top of the screen that says, "Edit". Once again, drag and drop your video into the Sequence Editor on the right.

Important Before you begin editing, you may notice beneath "Project Intro" at the top-left, a white bar filling up with orange. Please wait for this bar to fully fill before beginning the editing of your video, as once it fills, you'll notice your video's music track will have been added to the time index section below. Sometimes this can take a moment to commence, and jumping between the 'Log' tab and the 'Edit' tab usually does the trick. If all else fails, right-click on the Sequence and hit "Delete this Sequence", and repeat the last step. Doing so will NOT erase the video file from your computer, but

will erase any edits you have made thus far.

7. Now that you can see your music/sound and monitor both it and your video as it plays, you're ready to edit! You may prefer to watch your video once all the way through, just to make sure everything properly uploaded and there is sound throughout. Sections with video and no sound can be edited-out, however.
8. In the time index section, you'll notice a long red bar. You'll want to click and drag that bar all the way to the left, as far as it goes, to the beginning of the video as Lightworks places it at the end by default. Using the Scroll from right to left does show you the length of you video, but will drag the Red line with it as well.
9. Now, hit the Play button to watch you video and follow along with the audio as well. If your video cannot be heard even though your computer volume is turned up, that can be edited in the Audio tab above, but is only to be used by advanced users.
10. To begin making cuts in your video, click on the left-leaning, Blue 'in' marker. This will place a starting mark at wherever you are in you video, stopped or started. When you're ready to find the ending of your cut, click on the other Blue marker to the right for the 'out' marker. If you've made a mistake, you can click on the blue markers and drag them along the video to adjust the time, or, you can click on the now lit blue diamond in the middle of the two other ones to clear any and all markers you've made, aside from the Red one which is a constant.
11. Once you've marked your cuts, at the beginning and the end, click on the Red icon with two arrows facing each other -><- to cut and close the gap you've just made for a smooth, seamless transition. If you believe you've made an error in cutting, press Control+Z, just like in Word and others, for an undo. You can also find the Undo button on the right in white.

For video without sound, clicking on the Mic icon to the right will allow you to add a voice-over clip to your video. You'll want to make sure you have a working microphone before clicking 'Record' and then inserting your sound into a time slot. To make your editing more exact, click on the far-left Zoom icons to more precisely monitor and edit your time stamps.

12. Once you've finished your edits, right click on your Sequence (*NOT originally imported file*) and go to 'Export', with a drop-down menu showing how you would like to export the video. Please select, "H.264/MP4 (Free)". This will open a window where you should name your newly-edited file and give it a new destination, if necessary. Once you've selected and named, hit Start and the video with edits will begin to compile. While

Lightworks does say that this is a background task that has started, the free version does not allow for additional tasks to be run during this time. You can, however, minimize Lightworks and open other programs.

If you have other videos in your project and would like to begin editing them, once your first video has finished saving, right-click on your Sequence and hit Delete. Then, drag your new video into the Sequence editor and begin again!