

edTPA Pearson Registration Instructions

1. Access www.edtpa.com using Mozilla Firefox or Google Chrome. Choose **Candidates** from the horizontal navigation bar.



The screenshot shows the edTPA website homepage. The browser address bar displays "www.edtpa.com". The top navigation bar is dark red with the edTPA logo on the left and links for "View Cart", "My Account", and "Contact Us" on the right. Below the logo is a search bar with the text "Find answers to FAQs." and a "Find Info" button. The main navigation bar is dark red with links for "Home", "About", "Candidates", "Faculty", and "FAQs". The main content area features a large image of a group of students looking at a laptop. Below the image is the text "Candidates" and "Access online training, register for and complete the assessment, and access your scores." To the right of the image is an "Important Announcements" section with three entries: "Jan 13 edTPA registration is available here.", "Jan 13 Review the submission and reporting dates.", and "Sep 17 Review resources for edTPA candidates and for faculty." Below the announcements is a "Sign In Now" button. At the bottom of the page is a "Welcome to edTPA.com" message.

2. Choose **Register**.



The screenshot shows the edTPA website Candidates page. The browser address bar displays "www.edtpa.com". The top navigation bar is dark red with the edTPA logo on the left and links for "View Cart", "My Account", and "Contact Us" on the right. Below the logo is a search bar with the text "Find answers to FAQs." and a "Find Info" button. The main navigation bar is dark red with links for "Home", "About", "Candidates", "Faculty", and "FAQs". The main content area features a large image of a woman looking at a laptop. Below the image is the text "Candidates" and "Access online training, register for and complete the assessment, and access your scores." To the right of the image is an "Important Announcements" section with three entries: "Jan 13 edTPA registration is available here.", "Jan 13 Review the submission and reporting dates.", and "Sep 17 Review resources for edTPA candidates and for faculty." Below the announcements is a "Sign In Now" button. At the bottom of the page is a "Welcome to edTPA.com" message.

3. Read Privacy Policy, and choose **Next**.

Home / Home / Candidates / Register

Register

Voucher codes must be entered into the system during the registration process. Vouchers cannot be applied retroactively to existing registrations.

Before You Register

1. Review the [candidate policies](#) for participation in edTPA.
2. Read the [assessment process overview](#), including instructions for completing and submitting your assessment.

Privacy Policy

Pearson takes reasonable precautions to protect the integrity of your personal information provided in connection with the registration process, as well as any information generated internally that is specifically pertinent to you, and to keep this information secure.

Your private information will not be made available to anyone but you; Pearson and the relevant state agency responsible for educator certification, if applicable (including the employees, agents, contractors, or professional advisors thereof); the institution(s) you indicate in your registration; and any institution, entity, or person required or authorized by law to receive this information.

Next

Home
Candidates
Register

- System Instructions
- Pearson Registration
- Integrated System Registration
- Other System Registration
- Single-Task Retake Registration

4. Choose the **Integrated edTPA Platform Provider System**.

Home / Home / Candidates / Register / System Instructions

Register

Register to Take or Retake the Full Assessment

System	Instructions
Pearson ePortfolio System	Review instructions and register
Integrated edTPA Platform Provider System	Review instructions and register
Other Platform Provider System	Review instructions and register

Which portfolio system should I use

Home
Candidates
Register

- **System Instructions**
- Pearson Registration
- Integrated System Registration
- Other System Registration
- Single-Task Retake Registration

5. Choose Register Now.

Home / Home / Candidates / Register / Integrated System Registration

Register

Candidates Using an Integrated edTPA Platform Provider System

Candidates using an integrated edTPA platform provider system will be required to transfer their portfolio to the Pearson system (on this site) in order to submit the portfolio for scoring. Candidates should allow at least 5 days for the transfer and submission process.

If you will be using an integrated edTPA platform provider system (Chalk & Wire, Data180, Digication, FolioTek, iWebfolio, LiveText, PASS-PORT, TaskStream, or Tk20), please follow these instructions to register:

1. Ask your faculty advisor when to register. Note that if the system in use at your institution is not administering edTPA, your faculty advisor may instruct you to use the **Pearson** system.
2. Click "Register Now" below. If this is your first time using the system, click the link for "Create an account now" to create an account.
3. Register for edTPA by following the system instructions to select your content and specialty areas, indicate your institution, and answer the background questions.

Register Now

Home
Candidates
Register

- System Instructions
- Pearson Registration
- **Integrated System Registration**
- Other System Registration
- Single-Task Retake Registration

6. Choose [Create an account now](#) or Sign in if you have already created an account.

Sign In

Please enter your email address and password to proceed.

Email Address:

Password: [Forgot password?](#)

Don't have an account? [Create an account now.](#)

[↑ Top of Page](#)

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Pearson, P.O. Box 226, Amherst, MA 01004

PEARSON

Don't Have an Account?
You'll need to create an account to access the Pearson ePortfolio system.
[Create an account now.](#)

Forgot Password?
If you forgot your password, we can help you reset it.
[Reset your password now.](#)

7. Provide the last 5 numbers of your Social Security Number, Date of Birth, and Gender.

Required Candidate Information

The following information is required in order to register.

Social Security Number: Enter last 5 digits of SSN

If you live in Canada and have a social insurance number but not a U.S. social security number, enter your social insurance number.

Confirm SSN:

Date of Birth:

Gender: Female Male Undeclared

Step 1 of 2

1. Required Candidate Information
2. Review Required Candidate Information

8. Review your information, confirm that it is correct, and submit.

Review Required Candidate Information

Please review the information provided.

Social Security Number: XX XXXXX

Date of Birth: 11/29/1991

Gender: Female

Please confirm that the information you have entered is correct.

I have reviewed the required candidate information above and it is correct.

Step 2 of 2

1. Required Candidate Information
2. Review Required Candidate Information

9. Confirm your identity

[Home](#) / Register

Identity Confirmation

Because of laws protecting confidentiality and privacy, only you can register yourself for edTPA or make inquiries regarding your registration status.

I am the person who will be completing and submitting the assessment.

Next

Step 1 of 5

1. Identity Confirmation
2. Assessment Selection
3. Background Questions
4. Score Reporting Options
5. Review Registration

10. Choose your assessment (be sure to choose **National** and not Washington), and then Add.

[Home](#) / Register

Assessment Selection

Step 1

Review your state's guidelines before selecting an assessment:
[Illinois](#) | [Minnesota](#) | [New York](#) | [Ohio](#) | [Tennessee](#) | [Washington](#) | [All other states](#)

Step 2

Select your assessment. If you are not sure which assessment to select, please ask your faculty advisor before registering. If you select an incorrect assessment, contact Customer Support to re-register. This may cause a delay in your anticipated submission date.

Assessment	Options
Select the assessment you would like to take.	

Previous **Next**

Step 2 of 5

1. Identity Confirmation
2. Assessment Selection
3. Background Questions
4. Score Reporting Options
5. Review Registration

11. Choose **East Tennessee State University** as your educator preparation program and Add.

[Home](#) / Register

Background Questions

Educator Preparation Program

Indicate the educator preparation program in which you are currently enrolled.

If your educator preparation program is not listed, please identify the state in which your training is taking place by selecting one of the "Other - [State] Program" options at the end of the list.

If you are not affiliated at this time with any educator preparation program or state listed, select "Unaffiliated" at the end of the list.

Select one.	

Previous **Next**

Step 3 of 5

1. Identity Confirmation
2. Assessment Selection
3. Background Questions
4. Score Reporting Options
5. Review Registration

12. Choose grade level of the classroom where you were placed, and Add.

[Home](#) / [Register](#)

Background Questions

Classroom Grade Level

Select the one grade level that best describes your edTPA classroom context (required for scoring):

Select one.

▼

PreviousNext

Step 3 of 5

1. [Identity Confirmation](#)
2. [Assessment Selection](#)
3. **Background Questions**
4. [Score Reporting Options](#)
5. [Review Registration](#)

13. Choose **Rural** as your school context.

[Home](#) / [Register](#)

Background Questions

School Context

Select the one context that best describes your edTPA classroom context (required for scoring):

Select one.

Rural

Rural/suburban

Suburban

Suburban/urban

Urban

PreviousNext

Step 3 of 5

1. [Identity Confirmation](#)
2. [Assessment Selection](#)
3. **Background Questions**
4. [Score Reporting Options](#)
5. [Review Registration](#)

14. Language Question 1: Is any of the edTPA in a language other than English?

[Home](#) / [Register](#)

Background Questions

edTPA Language

Is a portion of your edTPA (written or verbal) in a language other than English?

If you answer "Yes" and you did not select as your edTPA Field/Specialty Area either any World Language, any Classical Language, Elementary Literacy - Spanish, Elementary Mathematics - Spanish or Elementary Education - Spanish please contact Pearson Customer Support for detailed instructions. You will be required to provide translations/transcripts for any files (documents, videos, etc.) that are written or recorded in a language other than English. The Pearson Customer Support contact information is available on the Contact Us page of this website.

Select one.

Yes

No

PreviousNext

Step 3 of 5

1. [Identity Confirmation](#)
2. [Assessment Selection](#)
3. **Background Questions**
4. [Score Reporting Options](#)
5. [Review Registration](#)

15. Language Question 2: Is English your primary language?

[Home](#) / [Register](#)

Background Questions

English Language Proficiency

Is English your primary language?

Select one.

Yes
 No
 Decline to answer

[Previous](#) [Next](#)

Step 3 of 5

1. Identity Confirmation
2. Assessment Selection
3. **Background Questions**
4. Score Reporting Options
5. Review Registration

16. Ethnicity

[Home](#) / [Register](#)

Background Questions

Ethnicity

What is your ethnicity?

Select one.

African American/Black (not of Hispanic origin)
 American Indian or Alaskan Native
 Asian or Pacific Islander
 Hispanic
 White (not of Hispanic origin)
 Multiracial
 Other
 Undeclared

[Previous](#) [Next](#)

Step 3 of 5

1. Identity Confirmation
2. Assessment Selection
3. **Background Questions**
4. Score Reporting Options
5. Review Registration

17. Reason for Assessment: Educator preparation program requirement

[Home](#) / [Register](#)

Background Questions

Reason for Assessment

Which of the following statements best describes your reason for taking this assessment?

Select one.

Educator preparation program requirement
 State educator licensure/certification requirement
 Both of the above

[Previous](#) [Next](#)

Step 3 of 5

1. Identity Confirmation
2. Assessment Selection
3. **Background Questions**
4. Score Reporting Options
5. Review Registration

18. Highest Educational Level (Undergraduate/Some college and Graduate/Bachelor's degree).

[Home](#) / [Register](#)

Background Questions

Highest Educational Level

What is the highest educational level you have attained prior to this assessment?

Select one.

- High school
- Some college
- Bachelor's degree
- Bachelor's degree plus additional credits
- Master's degree
- Master's degree plus additional credits
- Doctoral degree

[Previous](#) [Next](#)

Step 3 of 5

- [Identity Confirmation](#)
- [Assessment Selection](#)
- [Background Questions](#)**
- [Score Reporting Options](#)
- [Review Registration](#)

19. Do want Pearson to use your materials for training purposes?

[Home](#) / [Register](#)

Background Questions

Use of Materials

Your edTPA submission, including text, graphics, digital files and video or audio recordings, will be scored under secure conditions and made available, without identifying information, for edTPA program development and implementation, including scorer training.

Your edTPA submission can also contribute significantly to continued edTPA program improvement activities conducted by Stanford University and Pearson, such as future validity and reliability studies of the edTPA. If you consent to have your submission used in support of these continued program improvement activities, your materials would be used without your name or other identifying information and would remain secure.

To indicate your decision, please select one of the following.

- Yes, I give my permission to use my edTPA submission to support continued program improvement activities.
- No, I do not give permission to use my edTPA submission for continued program improvement activities.

[Previous](#) [Next](#)

Step 3 of 5

- [Identity Confirmation](#)
- [Assessment Selection](#)
- [Background Questions](#)**
- [Score Reporting Options](#)
- [Review Registration](#)

20. Choose **Yes** that you want to receive your scores by email. Choosing states is not necessary at this time.

[Home](#) / [Register](#)

Score Reporting Options

Scores via Email

Do you wish to have your score report sent to your email address, as a PDF attachment?

Select one.

- Yes, send my score report via email.
- No, do not send my score report via email.

Additional States to Receive Scores

Your scores will be automatically sent to the following entities:

Step 4 of 5

- [Identity Confirmation](#)
- [Assessment Selection](#)
- [Background Questions](#)
- [Score Reporting Options](#)**
- [Review Registration](#)

21. Review your registration and make changes if necessary. Choose **Add to Cart** when complete.

Home / Register

Review Registration

Assessment(s)	Special Education (National)	Change
Background Questions	Educator Preparation Program: East Tennessee State University edTPA Field/Specialty Area: Learning disabilities Classroom Grade Level: 6 School Context: Rural edTPA Language: No English Language Proficiency: Yes Ethnicity: White (not of Hispanic origin) Reason for Assessment: Educator preparation program requirement Highest Educational Level: Some college Use of Materials: Yes, I give my permission to use my edTPA submission to support continued program improvement activities.	Change
Score Reporting Options	Scores via Email: Yes, send my score report via email. Additional States to Receive Scores: No Response	Change

[Add to Cart](#)

Step 5 of 5

1. [Identity Confirmation](#)
2. [Assessment Selection](#)
3. [Background Questions](#)
4. [Score Reporting Options](#)
5. **Review Registration**

22. View Cart: Choose **Check Out** (Special Education is only an example)

Home / My Account / View Cart

View Cart

Description	Actions	Price
Registration	Remove	
Special Education (National)		\$300.00
Total:		\$300.00

[Check Out](#)

My Account

- ▶ [Update Personal Information](#)
- ▶ [Update Account Information](#)
- ▶ [Change Password](#)
- ▶ [Current Registrations](#)
- ▶ [Register](#)
- ▶ [View Order History](#)
- ▶ [View Scores and Testing History](#)
- ▶ **View Cart**

23. Acknowledge that you have reviewed the rules.

Agreement

In order to register for edTPA, you must acknowledge that you have had adequate opportunity to review the rules and policies that apply to edTPA registration and testing and agree to abide by them. These rules and policies are contained on the current edTPA website and in the applicable edTPA Rules of Assessment Participation, which are presented below for your review.

edTPA Rules of Assessment Participation

COMPLIANCE WITH ASSESSMENT RULES

By registering for edTPA, you are agreeing to abide by the current Rules of Assessment Participation for edTPA and all rules, procedures, and policies contained on the current edTPA.com website and/or in the current edTPA Handbook for the content area for which you have registered.

For the purpose of these Rules of Assessment Participation, the following definitions apply:

- "Evaluation Systems." Evaluation Systems, a business of NCS Pearson, Inc. (referred to throughout as Evaluation Systems)

I acknowledge that I have had adequate opportunity to review, to my satisfaction, the instructions, rules, policies, and other terms and conditions that apply to edTPA registration and testing, which are contained on the current edTPA website and in the applicable edTPA Rules of Assessment Participation provided above for my review, and I agree to abide by the conditions set forth on the current edTPA website, including the edTPA Rules of Assessment Participation.

Step 1 of 3

1. **Agreement**
2. [Payment](#)
3. [Review Order](#)

24. Choose [Enter a voucher](#) (Special Education is only an example). Acknowledge at the bottom of the information.

Payment

Description	Price
Registration	
Special Education (National)	\$300.00
Enter a voucher	
Total:	\$300.00

Step 2 of 3

1. [Agreement](#)
2. **Payment**
3. [Review Order](#)

25. Review Order: **Submit Order**.

Review Order

Description	Price
Registration	
Special Education (National)	\$300.00
Voucher - ESV3JXSGNHD	(\$300.00)
Total:	\$0.00

Submit Order

Step 3 of 3

1. [Agreement](#)
2. [Payment](#)
3. **Review Order**

26. Choose a Portfolio Platform System by clicking the title or Next.

Home / Next Steps

Next Steps

Dear Leslie Poole,

Thank you for your order. Your order details are listed below and have also been added to your account.

Choose a Portfolio Platform System

Please indicate whether you will be building your portfolio on this site, or if you will be using an integrated platform provider system (Chalk & Wire, Data180, Digication, FolioTek, iWebfolio, LiveText, PASS-PORT, TaskStream, or Tk20).

Next

Next Steps

- ▶ [Current Registrations](#)

27. Choose the button to the right, **edTPA Platform Provider**.

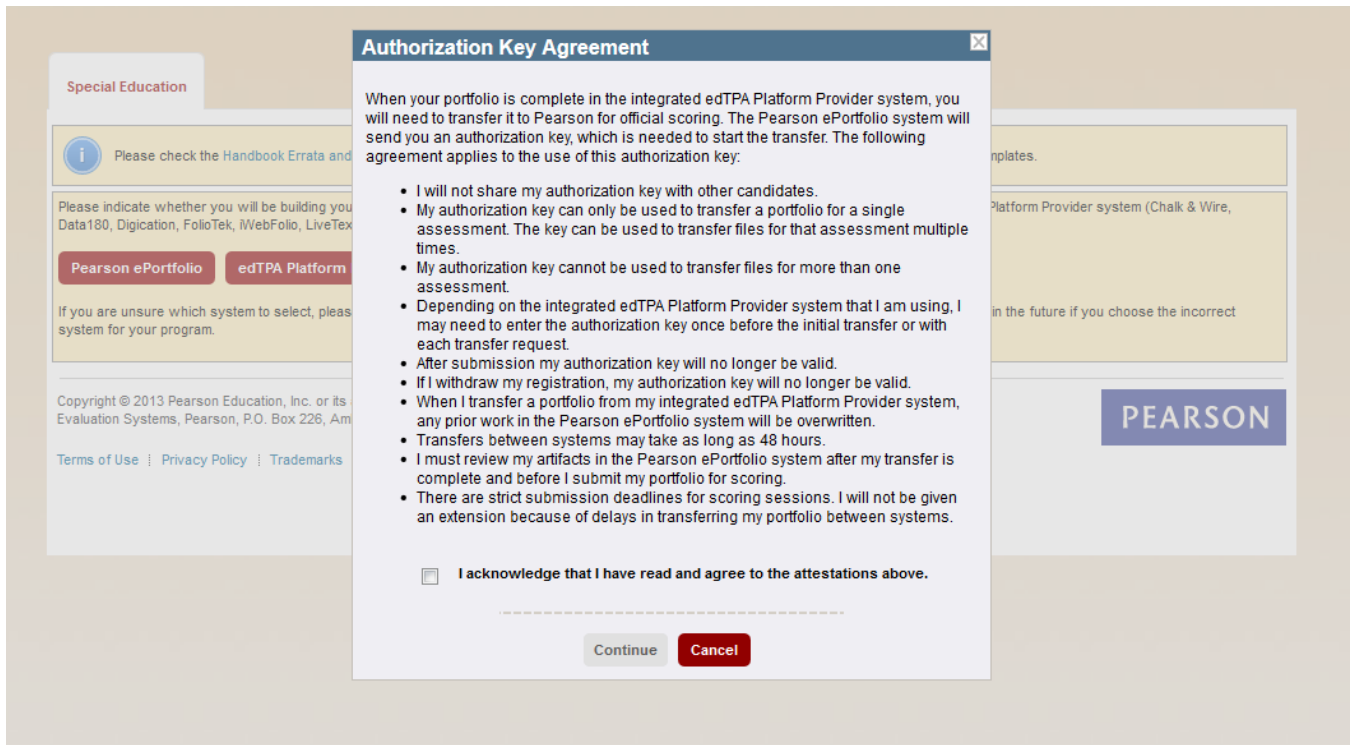
Please check the [Handbook Errata and Updates](#) for the most up-to-date corrections and clarifications to this assessment's handbook and/or templates.

Please indicate whether you will be building your portfolio on this website (in the Pearson ePortfolio system) or if you will be using an integrated edTPA Platform Provider system (Chalk & Wire, Data180, Digication, FolioTek, iWebFolio, LiveText, Pass-Port, TaskStream, or Tk20).

Pearson ePortfolio
edTPA Platform Provider

If you are unsure which system to select, please check with your educator preparation program. You will have the opportunity to switch your selection in the future if you choose the incorrect system for your program.

28. Acknowledge the Authorization Key Agreement and Continue.



29. The authorization key will be used during the upload into LiveText. Pearson will send you an email with the key, but be sure to write it down or take a picture of it with your phone/iPad.

