

Residency Timeline

ETSU Residency Timeline	
December/January (Of Year Prior to entering residency)	<ul style="list-style-type: none"> • Current Degree Works Audit needs to be signed by advisor (must show courses student is currently enrolled in for semester at time of applying for Residency) • Complete a list of field experience observation/clinical experience hours (including each course, number of hours required in course, and where the hours were observed) • Advisor Check-in: Meet with advisor to make sure you are on track to enter residency.
January (Of Year Prior to entering residency)	<ul style="list-style-type: none"> • January 1 Residency Application Opens (Fall) <ul style="list-style-type: none"> ○ Signed Degree works and Field experience list will be needed to complete application ○ Code of Ethic/Student Memorandum of Understanding (Will be completed and signed within the residency application)
March 1st	<ul style="list-style-type: none"> • Residency Application Closes (For Students beginning Pre-residency in July)
April	<ul style="list-style-type: none"> • Complete Residency Orientation
May – July 1	<ul style="list-style-type: none"> • Complete a Background Check Package <ul style="list-style-type: none"> ○ VECHS Waiver Agreement and Statement Form - Authorizes Clemmer College of Education and Human Development access to fingerprinting results from anyone requiring a background check through the college. ○ Noncriminal Justice Applicant's Privacy Rights Form - Prevents Clemmer College of Education and Human Development from releasing background check history and/or information to any outside agencies. ○ ETSU Authorization for Background Check Entry Form- Enforces background check guidelines from Tennessee Bureau of Investigation ○ Tennessee Bureau of Investigation Fingerprinting <ul style="list-style-type: none"> ○ Background Check paperwork must be completed within 1 week of background check fingerprinting date • Obtain Professional Liability Insurance (see website)
June/July	<ul style="list-style-type: none"> • Receive placement confirmation for school and mentor teacher <ul style="list-style-type: none"> • Placements are sent as they are received from each district.
July	<ul style="list-style-type: none"> • Pre-Residency Virtual Meeting • Trauma Informed Care & Professionalism Training • Pre-Residency Begins and includes a 50-hour field component and additional coursework. • The start date for Pre-Residency varies by school system and is designed to put candidates into the school and

	<p>classroom before the beginning of school in late July/early August.</p> <ul style="list-style-type: none"> • Must complete EDA Self-Assessment
August	<ul style="list-style-type: none"> • Residency I Informational Meeting & Candidate and Supervisor Meet and Greet • Residency I Begins • Residency I candidates meet and work with their mentor teacher in partner school systems during the fall semester prior to Residency II. Residency I includes a 135-hour field component and additional coursework.
December	<ul style="list-style-type: none"> • Residency II Meeting • All entering test scores (ACT, SAT, Praxis CORE) must be submitted prior to December 1 • All Residency I hours must be logged in Student Learning and Licensure and approved by candidates Mentor Teacher (due by last day of classes) • Complete all Residency I requirements • All Praxis subject assessments scores must be received by the Office of Educator Preparation via score report before December 1
January	<ul style="list-style-type: none"> • Residency II Begins * First week in January <ul style="list-style-type: none"> ○ The Residency II semester must be at least 15 full weeks of co-teaching and teaching. This semester must include a placement in at least two different settings. The amount of time spent in each setting will vary with the candidate's area of concentration.
March	<ul style="list-style-type: none"> • Graduation and Certification Meeting • Residency II Placement Change <ul style="list-style-type: none"> ○ Date to be announced
April	<ul style="list-style-type: none"> • Pre-licensing form sent out by ETSU Certification Office • Student Learning & Licensure hours must be logged and approved by Mentor Teacher (due by last day of classes) • Complete all required Residency II requirements
May	<ul style="list-style-type: none"> • Pinning Ceremony • Graduation
June	<ul style="list-style-type: none"> • Check email from the Certification Office with licensure information from TN Compass- you will need to complete a Personal Affirmation to finalize the licensure application process • Certification Coordinator will apply for your teaching license after your degree is posted (2-3 weeks after graduation) * For the 25-26 academic year, licensure recommendation will occur after July 1, 2026