

ETSU Office of Educator Preparation

Monthly Mentor Teacher Checklist

SEPTEMBER

- Check and approve Watermark hours weekly
- Candidate and Mentor Reflective Discussion Summary (1x per month)
- Residency Candidate Performance
- Checklist (Attach in Watermark before supervisor visit)
- Informal Teaching Observation due by September 30

OCTOBER

- Check and approve Watermark hours weekly
- Candidate and Mentor Teacher Reflective Discussion Summary (1x per month)
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- Residency Candidate Performance
- Checklist (Attach in Watermark before supervisor visit)

NOVEMBER

- Check and approve Watermark hours weekly
- Candidate and Mentor Teacher Reflective Discussion Summary (1x per month)
- Residency Candidate Performance
- Checklist (Attach in Watermark before supervisor visit)

JANUARY

- Check and approve Watermark hours weekly
- Candidate and Mentor Teacher Reflective Discussion Summary (2x per month)
- Residency Candidate Performance Checklist (Attach in Watermark before supervisor visit)
- Informal Teaching Observation due by January 31

FEBRUARY

- Check and approve Watermark hours weekly
- Candidate and Mentor Reflective Summary (2x per month)
- Residency Candidate Performance
- Checklist (Attach in Watermark before supervisor visit)

MARCH

- Check and approve LiveText hours weekly
- Candidate and Mentor Teacher Reflective Discussion Summary (2x per month)
- Residency Candidate Performance
- Checklist (Attach in Watermark before supervisor visit)

APRIL

- Check and approve LiveText hours weekly
- Candidate and Mentor Teacher Reflective Discussion Summary (2x per month)
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- Informal Teaching Observation due by April 14 (For mentors with a 2nd residency candidate)
- Residency Candidate Performance Checklist (Attach in Watermark before supervisor visit)
- ETSU Mentor Teacher Survey (will receive in May via email)