

ETSU Residency Candidate Newsletter

January 2024

Office of Educator Preparation



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Upcoming Dates

- **Graduation and Certification Virtual Meeting for Residency II Candidates, Thursday, March 3 from 3:30-4:30. During this meeting you will receive information about the process of obtaining your teaching license that occurs after graduation.**
 - **edTPA Writing Camp and Boot Camp Dates are scheduled by Program of Study. Please refer to the powerpoint in the Residency II meeting and/or your program of study for your specific dates. (Candidates are excused from their placements for the sessions.)**
 - **Residency II Switch date-March 4 Candidates will move to their second placement mentor teacher. (This may be different for music students, RITE Candidates, PE Candidates, KAT Candidates, or other candidates with special circumstances)**
 - **ATTENTION!!!! DATE CHANGE!!!! ETSU Office of Educator Preparation Career Fair - April 15 1-4pm (Candidates are excused from their placement at 11:30 if they are attending the career fair)**
 - **Last Day of Residency II: April 26 (Candidates are required to make up all absences during Residency II after this date.) Absences will be made up starting on April 29,2024.**
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Reminders

1. Residency Candidates should email and text their University Supervisor if there are school and/or district changes to the normal school day (e.g., school closed for inclement weather, sickness, etc. , school starting on a snow schedule)
2. Residency candidate should complete an ETSU Residency Coaching Contract if they are planning to coach in any capacity during Residency II (e.g., new head or assistant coaching position, returning head or assistant coaching position). Coaching before this contract is approved could risk removal from Residency II.
3. Residency candidates should complete a Professional Development Permission form if they would like to attend a professional development outside of their district. This needs to be submitted at least 2 weeks prior to the event for approval. Each program has specific guidelines that need

to be completed if attending a professional Development event outside of their school district.

Student Spotlight



1st grade teacher, Erin Ward and teacher candidate, Kylie Reaves teamed up to help their 1st graders learn about teen numbers. This picture shows students using dry erase sheets to practice using ten frames to show how many tens and ones are in the teen numbers.

Ed Prep Career Fair

Clemmer College Undergraduates, Graduate Students, and Alumni will have the opportunity to network with representatives from area school districts and nonprofits

EAST TENNESSEE STATE UNIVERSITY

SPRING 2024 EDUCATOR PREPARATION CAREER FAIR

Do your homework!
Bring copies of your
resume and dress to
impress!

Schedule an
appointment with
University Career
Services for a
resume review or
time to shop in
Bucky's Closet here:

View Employers:



MONDAY, APRIL 15, 2024
1 PM - 4 PM
D.P. CULP STUDENT CENTER
3RD FLOOR BALLROOM



University Career Services • 423-439-4450 • careers@etsu.edu

edTPA Newsletter



edTPA January Newsletter: Tips for Filming!

Happy January!

Here are some filming tips for candidates, mentors, and supervisors. We hope you find this helpful!

Good luck, candidates!



Candidates



1. Charge camera the night before
2. Practice filming with camera
3. Keep camera in a place where it can be plugged into the wall
4. Only move and unplug camera when you are doing small groups/wanting a specific thing filmed
5. Remember that it will not always go perfectly, but remain calm and remember that you can always go back and film
6. Introduce the camera to the students and explain its purpose
7. Make sure the camera is rolling
8. Save your video in multiple formats (ex: computer, hard drive, and onedrive)

1. Understand that your candidate may be nervous, but continue to reassure them
 - a. Be encouraging!
2. Before filming begins, go over candidate's lessons with them
 - a. Offer tips and tricks
 - b. Continue to reassure them
 - c. You are there to guide them, so if you see some things that may need to be changed so the lesson may flow better, offer advice
 - d. Make sure everything flows
3. Your candidate may ask you to help film, so if this is the case, please ask the candidate to help you with understanding the camera
 - a. Do this before filming so you can feel more comfortable with the camera
4. Instruct students that the candidate will be in charge during the lesson, so refer to the candidate as if they are the main teacher of the classroom

Mentors



IF you have any questions, please reach out to Angela Shelton,
sheltonam1@etsu.edu.

Residency II Key Roles

- **Residency candidates should remember to check their emails daily and respond to emails in a timely manner.**
- Candidates will follow the school district calendar during Residency II NOT the ETSU calendar.
- Daily arrival and departure times should be consistent with your mentor teacher. Sign in/out of the school and log field hours weekly in SL&L by Watermark. Remind your mentor teacher to approve your hours each week.

- Notify your mentor teacher and ETSU supervisor if you are going to be absent or late. **At minimum, send one email copying the appropriate stakeholders** (mentor teacher, ETSU supervisor, and principal/secretary) as soon as possible. **This needs to happen before your school day starts.**
- Attend all events that are required of your mentor teacher (Ex. Faculty meetings, before and after school duties, grade level programs, PTSA, etc.)
- Participate with your mentor teacher in planning sessions, PLC, IEP, data meetings, or collaborative work sessions.
- Actively participating in the classroom with mentor teacher and students. (This is not a time to work on other assignments, check emails, or work on edTPA.)
- Designate a set time each week to meet with your mentor teacher and reflect on their strengths and areas of refinement. (Candidate and Mentor Reflective Discussion Summary should be completed and uploaded to SL&L by Watermark a minimum of two times each month to document these meetings.)
- Your mentor teacher should complete and upload 1 Informal Teaching Observation into SL&L by Watermark. There should be time designated after the observation to meet with your mentor teacher to reflect and set goals based on the lesson you taught.
- Candidates should be teaching or co-teaching regularly in a variety of groupings (whole group, small group, one-on-one) and content areas (if applicable). Residency II is the time for you to get as much teaching experience as possible.
- When candidates are being observed by either their mentor teacher or their ETSU supervisor, lesson plans should be submitted to both the mentor teacher and ETSU supervisor a **minimum of 2 days in advance** so mentor teachers can review the standards and objectives that are being taught. Candidates can use a mentor approved lesson plan for the observation completed by the mentor teacher.

Student Learning & Licensure by Watermark Requirements

Candidates should remind mentor teachers to upload all observations that are completed during Residency II on SL&L by Watermark.

Candidates are responsible for uploading residency candidate performance checklists and mentor and residency reflective discussion summaries.

Candidates should be logging their clinical hours on a daily basis. Your mentor teacher should review and approve these hours at the end of each week. You should also follow the school protocol for signing in and out of the school each day. **If you will be absent or tardy, you should, at minimum, send one email copying the appropriate stakeholders (mentor teacher, ETSU supervisor, and principal) as soon as possible.**

If any candidate or mentor teacher is having difficulty accessing SL&L by Watermark, please contact the Office of Educator Preparation at edprep@etsu.edu, Dr Tami Baker, bakert@etsu.edu, or our Educator Preparation Coordinator, Amanda Chandler at blackchandle@etsu.edu or 423-439-7597.

Residency II Substitute Teaching Guidelines

- Candidates are eligible to substitute up to 5 days during their Residency II term as defined by ETSU.
- Candidates are NOT allowed to substitute before they have complete edTPA filming in Residency II.

In order for residency candidates to become eligible for substitute teaching during Residency II, they will need to complete the following protocol:

1. Candidates will need to attend substitute training offered through the school district where they are completing their residency.
2. Once training is complete, the candidate will need to complete the **Candidate to Substitute Agreement** which requires approval signatures from their mentor teacher, school principal, ETSU supervisor, and ETSU seminar leader.
3. After the agreement is complete with signatures, the candidate should email the contract to their ETSU supervisor and upload into SL&L by Watermark.
4. Candidates are responsible for recording dates, locations, subject and/or grade level of their substitute experience on the SL&L by Watermark time log.

Candidates are allowed to substitute in three settings but the preference must be in the following order:

1. Classroom of mentor teacher
2. Another classroom in the school they are assigned-this requires mentor teacher and ETSU supervisor approval
3. A classroom in another school within the district- this requires advance notice and must be approved by the mentor teacher and ETSU supervisor

****Residency Candidates are NOT allowed to be pulled to watch or monitor a classroom without another adult present (teacher, Instructional Assistant,**

substitute teacher). This is a liability issue.

If you have any questions regarding these guidelines and requirements, please contact the Office of Educator Preparation using the contacts below.

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