

Protocol for PhD Oral Exam Meeting

Procedures

A meeting will be held once the written comprehensive exam has been passed. During the meeting:

- The Committee Chair will begin the meeting by asking the student to elaborate on his or her comprehensive exam questions. The student will share his or her reflection of the written exam answers to expand upon or fill gaps.
- All committee members may ask questions throughout the process to assess knowledge and oral expression of exam content.
- The student will respond to committee questions.

The student will be asked to leave while the committee determines their assessment of the exam. The student will be asked to return.

The Committee Chair will discuss the following with the candidate:

- The rating of the Oral Defense regarding overall understanding/articulation, evidence, structure of verbal response.
- The rating of dispositions during the Oral Defense, including timeliness, preparedness, and professionalism.
- The final assessment of the comprehensive exam.

The Committee Chair, members, and “new” candidate sign:

- The *ECED Comprehensive Oral Exam Results Form*.
- The *Results of Examination, Apprenticeship Requirements, and Dissertation Defense Form*.

The Committee Chair submits the signed forms to the PhD Co-Coordinators.