

## PhD Written Exam Results - Action Plan

\_\_\_\_\_  
(Student)

\_\_\_\_\_  
(Date)

- The student will determine which date (January, May or August) he/she plans to return for the 2<sup>nd</sup> attempt at the exam and communicate this to the doctoral coordinator within 3 weeks of the date of the written comprehensive exam results meeting.
- It is required that the student retake the exam within one calendar year of the original exam date.
- The student will prepare for the 2<sup>nd</sup> attempt, through further study, review of the literature and preparing additional synthesis of information.
- If the student failed 1-2 questions on the 1st attempt he/she will be given 4 hours to complete the 2<sup>nd</sup> attempt at the exam. If he/she failed 3-4 questions he/she will be given 8 hours to complete the 2<sup>nd</sup> attempt at the exam. If he/she failed 5-6 questions he/she will be given 12 hours to complete the 2<sup>nd</sup> attempt at the exam. If he/she failed 7-8 questions he/she will be given 16 hours to complete the 2<sup>nd</sup> attempt at the exam.
- Plan:

\_\_\_\_\_  
(Student signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Committee member)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Committee member)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Committee member)

\_\_\_\_\_  
(Date)