
TECTA Tuition Assistance for CDA Credential, Technical Certificate, or Associate Degree

All tuition funding will be given on a first come, first serve basis, those enrolling in CDA Prep courses will be given first priority for assistance. Any funds remaining will go to students in certificate/degree courses who are currently receiving assistance. However, assistance may be limited for 1 course. To ensure you will be considered for funds, paperwork must be turned by the deadline and be complete.

- Please provide all required materials seen on the checklist below. Failure to do so could result in loss of funding for spring semester.
- Paperwork can be printed from our website at <http://www.etsu.edu/coe/child/tecta/tuition.aspx>
- **Print this packet.**

_____ New students must attend a CDA Prep Informational Meeting with TECTA and apply for admission. Contact TECTA for details: 423.439.7855.

_____ Completed Student Information form

_____ Completed Academic Financial Support form

_____ Copy of upcoming semester course schedule (if you have registered for classes before obtaining a voucher)

_____ Attend Voucher Night* to receive a tuition voucher and turn in completed paperwork to TECTA (see details below)

*College admissions and business office personnel will be on-hand during Voucher Night to assist students with registering for courses and tuition payment. Make plans to attend this night for an easier process.

_____ Pay fees to college (as soon as possible to avoid being purged from your courses).

_____ Attend class starting the first week of class (days vary based on class schedule).

**Please check college website for semester start dates.

FYI. IMPORTANT: If you need to withdraw from a course, you are responsible for contacting the TECTA office & your college registration office (or drop using their online system). Failure to officially drop at your college will result in an 'I' and will prevent you from receiving TECTA funds for future semesters.

Eligibility: To qualify for tuition assistance, students must:

1. be currently employed or regularly volunteer at a licensed (DOE or DHS) early care education program. You will be asked to provide a letter from the director if you are a volunteer.
2. be seeking an Early Childhood degree.
3. successfully pass (C or better) the most recent class for which TECTA has paid.
4. TECTA funds cannot be used to gain a refund if federal financial aid is used on a student account. Therefore, TECTA's assistance amount may be altered to prevent a refund to a student account or assistance withheld if financial aid covers the cost of a student's tuition/fees.

Voucher/Textbook Nights: Attendance at one voucher night is required to receive tuition assistance. All paperwork must be returned at this time. **Students will also be able to return/check out textbooks during these times.**

- **Contact TECTA office to receive details about voucher/ textbook dates/ times based on location (Northeast State, Walters State, or ETSU)**

If you are unable to attend one of the nights, please contact our office to set up an appointment.

****Degree Seeking Students**

TECTA is able to assist with 85% of tuition costs/fees. Limited funds are available to students in certificate/degree courses who are currently receiving assistance. However, assistance will only be available for 1 course. Assistance will be on a first come-first served basis. To ensure you will be considered for funds, paperwork must be turned by the deadline and be complete.

TNeCampus (Online Courses)

TECTA will only pay 85% of tuition at what an on-campus class costs. The student will be responsible for the remaining balance (including online fees).

