

Graduate Council Curriculum Sub-Committee

Date	Action
1 st Monday of the Month	Graduate curriculum proposals received by the first Monday of the month will be forwarded to the Graduate Council's curriculum subcommittee.
2 nd Monday of the Month	The Graduate Council's curriculum subcommittee meets to review curriculum proposals that were received prior to the first Monday of the month. A departmental or program representative is invited to attend the curriculum subcommittee meeting. Following this meeting, the curriculum proposal will be returned to the originator, if necessary, to address the subcommittee's recommendations (i.e., edits, additions, clarification). Proposals that do not require any changes will be forwarded to the Graduate Council.
3 rd Monday of the Month	Edited (if needed) curriculum proposals that are posted by the 3 rd Monday of the month will be forwarded to the Graduate Council.
4 th Monday of the Month	The Graduate Council meets to review curriculum proposals that have been processed through all of the above actions. A departmental or program representative is invited to attend the Graduate Council meeting.