


Navigate360: Associate an Appointment with an Appointment Campaign

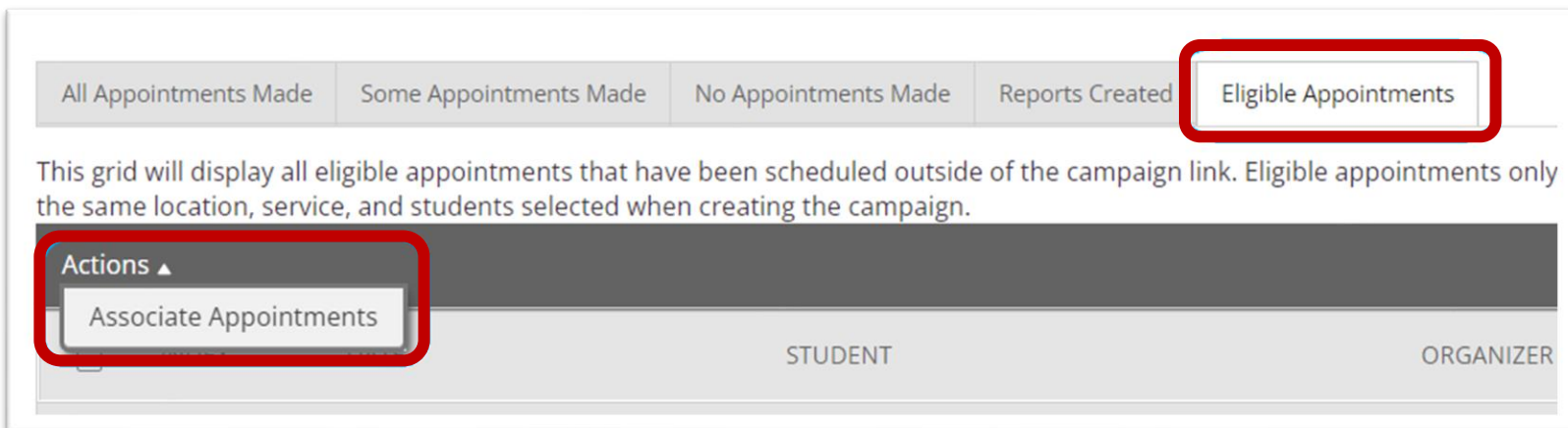
When managing a campaign, the *Eligible Appointments* tab lets users associate appointments that should be counted toward a campaign but were scheduled without using the campaign link.

1. Open the current appointment campaign

- Click the *Campaigns & Events*  icon from the navigation menu on the left side of the screen.
- Click the *Appointment Campaigns* tab at the top of the page.
- Click the title of the campaign.

2. Associate an eligible appointment with the campaign

- Click the *Eligible Appointments* tab at the top of the page.
- Click the checkbox next to the student name to be associated with the campaign.
- Click the *Actions* menu and click *Associate Appointments*.



All Appointments Made Some Appointments Made No Appointments Made Reports Created **Eligible Appointments**

This grid will display all eligible appointments that have been scheduled outside of the campaign link. Eligible appointments only the same location, service, and students selected when creating the campaign.

Actions ▲

Associate Appointments

	STUDENT	ORGANIZER
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